



School Training Verification Form

Spring 2026 CMAS and CoAlt: Math, ELA/CSLA, Science, and Social Studies

This form serves as official documentation that all school personnel with any level of involvement in the administration of CMAS and CoAlt: Math, ELA/CSLA, Science, and Social Studies have completed the required annual trainings and are certified to administer, proctor, and/or support testing activities in accordance with Colorado Department of Education (CDE) and Dynamic Learning Maps (DLM) requirements.

School personnel includes but is not limited to: School Assessment Coordinators (SACs), back-up coordinators, Test Administrators (TAs), Proctors, School Technology Coordinators, Sensitive Data staff, and any other personnel with access to testing environments, student data, or secure materials.

Training topics included but were not limited to:

- Standardized testing procedures and environments
- Role- and assessment-specific responsibilities
- Appropriate administration of accommodations and supports
- Local school policies and procedures related to assessment
- Opportunities for staff questions and clarification

By signing below, the School Assessment Coordinator and School Leader affirm that all individuals involved in the 2025-26 CMAS and CoAlt administration have completed comprehensive training appropriate to their role(s) prior to testing and in accordance with CDE and DLM expectations.

The undersigned further verify that:

- All staff members involved in the administration of CMAS and CoAlt assessments have completed all required training on the dates listed below.
- Staff have reviewed and understand the *CMAS and CoAlt Procedures Manual*, *CMAS Test Administrator Manual*, and *DLM Test Administrator Manual* (as applicable) and all relevant test security procedures.
- The school has established and communicated clear procedures for secure test administration, materials handling, make-up sessions, and accommodations (as applicable).
- The school will maintain internal records of staff training completion and signed *Security Agreements*.

CMAS: Math, ELA/CSLA, Science, and Social Studies Spring 2026

School Assessment Coordinator

Training Completion Date(s): _____

Training Format:

- Live Training LearnWorlds Module

Test Administrators

Training Completion Date(s): _____

CoAlt: Math, ELA, Science, and Social Studies Spring 2026

School Assessment Coordinator

Math/ELA Training Completion Date(s): _____

Science/Social Studies Training Completion Date(s): _____

Test Administrators

Math/ELA Training Completion Date(s): _____

Science/Social Studies Training Completion Date(s): _____

- My school does not have any students eligible for Alternate assessments. If an eligible student enrolls during the school year, we will immediately contact the DAC and complete all CoAlt trainings.

Date Verified with Special Education Team: _____

Technology: Math, ELA/CSLA, Science, and Social Studies Spring 2026

School Technology Coordinator

Training Completion Date(s): _____

SAC Name

SAC Signature

Date

School Leader Name

School Leader Signature

Date