## **Homeschool Program Expansion Application**

The homeschool program expansion application should be completed if the school intends to offer a homeschool enrichment program, in which homeschool students participate in programming options at the school on a part-time basis. Applicants are required to review [CSI’s Homeschool Guidance](https://resources.csi.state.co.us/homeschool-guidance/) prior to completing the addendum.

1. **Provide an overview of the homeschool program including grades served.**  *Include in this an explanation of why the school is choosing to operate a homeschool program.*

1. **Provide specific evidence (e.g., counts of letters of intent to enroll, letters of support from community stakeholders, official written support, etc.) that student/family demand exists for the proposed homeschool options programming and is aligned to the enrollment projections.** *Include an enrollment table that reflects the proposed program.*
2. **Describe how the proposed program will support the community.** *This description should include how the proposed program will enable the school to adequately serve educationally disadvantaged students.*
3. **Provide information** **about the homeschool program’s educational program and curriculum for all grades offered.**
	* 1. **Summarize the homeschool program model, including primary instructional methods or approach and any non-negotiable elements of the program[[1]](#footnote-1). Briefly describe the evidence that promises success for this model with the anticipated student population.**
		2. **Describe any plans for supplemental programming (ex: electives or special courses, summer school, extracurricular activities, social/emotional programming, remediation and intervention).**
4. **Describe the school’s teaching and instructional philosophy and how you plan to implement that philosophy with fidelity to the homeschool program model.** *Include a rationale for the chosen teaching and instructional philosophy, including any research-based evidence that supports the effectiveness of the selected instructional philosophy with the target population.*
5. **Describe the school’s organizational structure and staffing plan that allows for full implementation of the homeschool program, including details about staff qualifications and in-field requirements.** *The organizational chart and accompanying notes or roster should identify the following:*
* *Year 1 positions, as well as positions to be added in future years;*
* *Administrative, instructional, and non-instructional personnel;*
* *The number of classroom teachers, paraprofessionals, and specialty teachers; and*
* *Operational and support staff.*
1. **Provide a detailed description of staff recruitment, selection, and orientation timeline and process.** *This description should include planned outreach to recruit a pool of high-quality candidates, any priorities the school is considering in the staff selection process, including experience or alignment with proposed school model, and a description of the employee/employer relationship (at-will vs. contract). If the school will use contracts, explain the nature and purpose of the contracts.*
2. **Provide a budget narrative that addresses revenue and expenses associated with the homeschool program.**
3. **Provide a detailed explanation of how the school will provide identification and services (Child Find, Section 504, GT, ELD) for part time homeschool students.** *This response should reflect the school’s obligations for each student group as articulated in the* [*CSI Homeschool Guidance*](https://resources.csi.state.co.us/homeschool-guidance/).
4. **If the school will offer homeschool programming to students in Kindergarten, provide a detailed explanation regarding how the school will administer the required**[**Kindergarten School Readiness**](https://www.cde.state.co.us/schoolreadiness/assessment)**assessment to these students.**
5. **If the school will offer homeschool programming to students in Kindergarten through 3rd grade, provide a detailed explanation regarding how the school will meet the requirements of the**[**READ Act**](https://www.cde.state.co.us/communications/20180515readactoverview)**for these students.**
6. **Provide policies relevant for part-time students.** *These policies should include any policies for which the part-time student must abide including consequences, policies for services provided for students with disabilities and/or those requiring accommodations, and any other policies pertaining to services and requirements for part-time/homeschool students.*

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| **Required Attachments** | **Notes of what should be included in each attachment** | **Naming Convention for Saving Each Attachment** |
| School Policies | Provide any policies relevant for part-time students | Homeschool Policies |

1. For applications that intend to provide a fully online program or school, please also complete the online expansion application. [↑](#footnote-ref-1)