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| **Purpose:**  To collect data associated with the Alternative Education Campus (AEC) renewal application process.  **Dependencies:**  There are no dependencies for the AEC renewal file.  **Record Expectation:**  Districts are expected to submit a record for each student who was reported in the Student October collection for the current year.   * **- Indicates Primary Key**   CSI additions in green text |

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| Name of Field | Field Length | Text Start Position | Text End Position | CSV order | Excel Column | Examples | Remarks |
| **Alternate Education Campus Renewal File** | | | | | | | |
| **NOTE: ZERO-FILL ALL NON-APPLICABLE FIELDS**  **\* Indicates required** | | | | | | | |
|  |  |  |  |  |  |  | |
| AEC\_SEQUENCE\_ID | 7 | 5 | 11 | 2 | A2 | 1234567 | Not updateable – Value Generated from Student Interchange |
| DISTRICT CODE | 4 | 12 | 15 | 3 | B2 | 0000 | Not updateable – Value Generated from Student Interchange |
| SCHOOL CODE | 4 | 16 | 19 | 4 | C2 | 0000 | Not updateable – Value Generated from Student Interchange |
| SASID | 10 | 20 | 29 | 5 | D2 | 1234567890 | Not updateable – Value Generated from Student Interchange |
| LAST\_NAME\_STUDENT | 30 | 30 | 59 | 6 | E2 | Valid name | Not updateable – Value Generated from Student Interchange |
| MIDDLE\_NAME\_STUDENT | 30 | 60 | 89 | 7 | F2 | Valid name or NMN | Not updateable – Value Generated from Student Interchange |
| FIRST\_NAME\_STUDENT | 30 | 90 | 119 | 8 | G2 | Valid name | Not updateable – Value Generated from Student Interchange |
| GENDER\_STUDENT | 2 | 120 | 121 | 9 | H2 | 01,02 | Not updateable – Value Generated from Student Interchange |
| BIRTH\_DATE\_STUDENT | 8 | 122 | 129 | 10 | I2 | 12312008, 08152000 | Not updateable – Value Generated from Student Interchange |
| ACADEMIC\_YEAR\_OF\_ENTRY\* | 4 | 130 | 133 | 11 | J2 | 2017, 2018 |  |
| Anticipated Year of Graduation | 4 | 134 | 137 | 12 | K2 | 2017 | Not updateable – Value Generated from Student Interchange |
| Habitually Truant\* | 1 | 138 | 138 | 13 | L2 | 0,1 |  |
| Justified Expulsion\* | 1 | 139 | 139 | 14 | M2 | 0,1 |  |
| Other High Risk\* | 1 | 140 | 140 | 15 | N2 | 0,1 |  |
| Total Credits Earned at Time of Entry | 10 | 141 | 150 | 16 | O2 | 15.50, 8.875 | Null values allowed |
| Core Credits Earned at Time of Entry | 10 | 151 | 160 | 17 | P2 | 15.50, 8.875 | Null values allowed |
| Total Credits Required To Graduate | 10 | 161 | 170 | 18 | Q2 | 20, 21.5 | Null values allowed |
| Core Credits Required to Graduate | 10 | 171 | 180 | 19 | R2 | 20, 21.5 | Null values allowed |
| High-Risk: CDE Pre-Screened | 1 | 181 | 181 | 20 | S2 | 0,1 | CDE Generated Value |

**Alternate Education Campus Renewal File**

**NOTE: Zero-fill all non-applicable fields. Null values are only allowed where noted.**

**AEC Sequence ID –** A unique code assigned to each student. This value is pre-filled based on Student Interchange data and provided for reference. *This field is non-updateable. Do not change these values.*

**District Code** – A unique code assigned to a district or BOCES by CDE. Refer to School District/BOCES Code table. Refer to the “District/BOCES Codes” worksheet posted at <http://www.cde.state.co.us/datapipeline/org_orgcodes> for a listing of districts and BOCES codes. This value is pre-filled based on Student Interchange data and provided for reference.

**School Code** – A unique code assigned by CDE to a school building. Refer to "School Building Codes" posted at <http://www.cde.state.co.us/datapipeline/org_orgcodes> for a listing of school codes. This value is pre-filled based on Student Interchange data and provided for reference.

**Student's State ID (SASID)** – A **unique** ten digit number must be assigned to each student by CDE. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

**Student's Last Name** – The name borne in common by members of a family. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

**Student's Middle Name** – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

**Student's First Name** – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Student's Gender – An individual's sex. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

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| --- | --- |
| 01 | Female |
| 02 | Male |

**Student's Date of Birth** – The month, day, and year on which an individual was born (i.e. 09151989). This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

**Academic Year of Entry –** The year a student entered the school (four digits, 2015-2016 school year would be 2016). This field is used to determine if a student is Over Age & Under Credit.

**Anticipated Year of Graduation-** Student’s Anticipated Year of Graduation as determined by CDE. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

**Habitually Truant -** Student has four excused or unexcused absences from public school in any one month or ten excused or unexcused absences from public school during any school year. Absences due to suspension or expulsion of a student are considered absences.

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| 0 | Not Habitually Truant |
| 1 | Habitually Truant |

**Justified Expulsion -** Student who has engaged in behavior that would justify expulsion.

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| --- | --- |
| 0 | Not Justified Expulsion |
| 1 | Justified Expulsion |

**Other High Risk –**Student falls into one or more of the following categories:

* Drugs or alcohol: Student has a documented history of personal drug or alcohol use or has parents or guardians with documented dependencies on drugs or alcohol.
* Gang Involvement: Student has documented history of personal street gang involvement or has immediate family members with documented histories of street gang involvement.
* Child abuse or neglect: Student has documented history of child abuse or neglect.
* Parent in prison: Student has parents or guardians in prison or on parole or probation.
* Loss of parent or sibling: Student has experienced the loss of a parent or sibling.
* Domestic violence: Student has documented history of domestic violence in the immediate family.
* Repeat suspension: Student has documented history of repeated school suspensions.
* Pregnant or parenting: Student is under the age of twenty years and is a parent or pregnant woman.
* Mental or behavioral health issue: Student has a documented history of a mental or behavioral health issue.
* Ward of court: Student is a ward of the court.
* Foster care: Student is involved in the foster care system.
* Experienced significant trauma: Student has experienced significant trauma.

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| 0 | Not Other High Risk |
| 1 | Other High Risk |

**Total Credits Earned at Time of Entry -** The total credits earned at year of entry into the AEC. This field is used to determine if a student is Over Age and Under Credit. If data is entered in this field, data must also be entered in Total Credits Required to Graduate.

**Core Credits Earned at Time of Entry -** The core credits earned at year of entry into the AEC. This field is used to determine if a student is Over Age and Under Credit. If data is entered in this field, data must also be entered in Core Credits Required to Graduate.

**Total Credits Required To Graduate –** The total number of credits the school/district requires for graduation. This field is used to determine if a student is Over Age and Under Credit.

**Core Credits Required to Graduate -** The total number of credits the school/district requires for graduation. This field is used to determine if a student is Over Age and Under Credit.

**High-Risk: CDE Pre-Screened -** Student falls into one or more CDE-populated categories: IEP, Committed, Detained, Dropout, Expelled, Migrant, Homeless. This value is pre-filled based on Student Interchange data and provided for reference.

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| 0 | Not CDE Pre-Screened |
| 1 | CDE Pre-Screened |

**Document Changes**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Description of change** | **Reason for change** | **Elements affected** |
| 8/31/2017 | Document Created |  |  |
| 12/5/2017 | Filled out field definitions |  |  |
| 3/2/2018 | Layout and headers updated | Updated to match file download |  |
| 10/19/2021 | Layout and headers updated | Updated to match file download |  |