2023-2024 Special Education IEP Interchange – Participation File
CSI clarifications and additions are in green font in this document

Purpose:
The purpose of the Special Education Participation File is to collect information on the services students in Special Education are receiving.

Dependencies:
- Student has been assigned a SASID (if required) obtained from the RITS system. For students without a SASID, this field is zero-filled and LASID is required.
- If student has been assigned a LASID by the district, the LASID reported in the Participation File must match the LASID reported by the district in the Student Interchange files.
- A record with the student's SASID and or LASID combination also exists in the Special Education Child File.

Important! If there is not a matching record in the Child File, the record will not be included in the snapshot.

Record Expectation:
There should be a record for each student who was referred, evaluated, and/or received special education services in your Administrative Unit or State Operated Program. This should include resident students who are eligible for services regardless of where they receive services. Also include students with a disability who are parentally placed in a private school within the boundaries of your Administrative Unit and do not receive any services from an AU.

Use Summary - Fields from this file are used in the following CDE Collections which require LEA/AU effort:
Special Education December Count, Special Education End of Year, Special Education Discipline
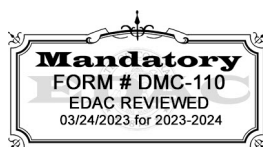
🔑 **- Indicates Primary Key**

* Indicates required (ZERO-FILL ALL NON-APPLICABLE FIELDS)
Accepted formats are CSV, Excel, or Text and a header row is required in CSV and Excel
Changes from 22-23 highlighted yellow. Removed fields or codes in red font and strikethrough.

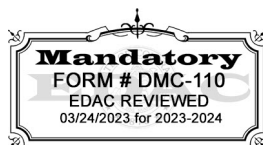| Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel	Examples	Remarks
Administrative Unit/SOP Code* 🔑 80010	5	1	5	1	A2	00000	Valid 5 digit AU code
Student's State ID (SASID) 🔑	10	6	15	2	B2	0000000000	Validated against RITS using four locater fields: last name, first name, date of birth, and gender

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Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel	Examples	Remarks
Local ID (LASID) 🔑	10	16	25	3	C2	0000000000	Locally assigned 10-digit Student ID. Must match district LASID.
Student's First Name*	30	26	55	4	D2	Valid name	Validated against RITS at time of submission to Data Pipeline
Student's Last Name*	30	56	85	5	E2	Valid name	Validated against RITS at time of submission to Data Pipeline
Student's Gender* Newly added coding option 03 this year	2	86	87	6	F2	01	Validated against RITS at time of submission to Data Pipeline. Added NEW code option 03 23-24
Student's Date of Birth* Ensure leading zero included	8	88	95	7	G2	MMDDYYYY	Validated against RITS at time of submission to Data Pipeline
Primary Disability	2	96	97	8	H2	00	Removed disability code 12 23-24
School Code	4	98	101	9	I2	0000	
Special Education Program Code	4	102	105	10	J2	0000	
Grade Level *	3	106	108	11	K2	000	
District of Attendance	4	109	112	12	L2	0000	8001
SPED Pupil's Attendance Information	2	113	114	13	M2	00 04 for CSI	Added SPED to the field name 23-24
State of Attendance	2	115	116	14	N2	00	
Educational Orphan	2	117	118	15	O2	00	
Parentally Placed in Private School	2	119	120	16	P2	00	Zero filled for CSI
Special Education Funding Status	2	121	122	17	Q2	00	50 = Eligible, 00 = Not Eligible
Educational Environment	3	123	125	18	R2	000	
Primary Service Provider's EDID Required for Dec Count, not SPED EOY	8	126	133	19	S2	00000000	Validated against EDIS at time of submission to Data Pipeline
Secondary Service Provider EDID 1	8	134	141	20	T2	00000000	Optional
Secondary Service Provider EDID 2	8	142	149	21	U2	00000000	Optional
Secondary Service Provider EDID 3	8	150	157	22	V2	00000000	Optional
Secondary Service Provider EDID 4	8	158	165	23	W2	00000000	Optional

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Hours of Special Education Hours Per Week **Ensure this is not zero filled.**	4	166	169	24	X2	0000	4-byte field with implied decimal. First two bytes indicate hours and last two bytes indicate portion of an hour. 27½ hours would be 2750.
Total School Hours Per Week	4	170	173	25	Y2	0000	4-byte field with implied decimal. First two bytes indicate hours and last two bytes indicate portion of an hour. 27½ hours would be 2750.
Extended School Year Services	1	174	174	26	Z2	1	
Date of Entry to Special Education 🔑 **Should be from the current year.**	8	175	182	27	AA2	MMDDYYYY	Date within the current school year student began receiving Part B services in your AU. Use first day of school or collection period for continuing student
Date of Exit from Special Education	8	183	190	28	AB2	MMDDYYYY	Date within current school year child stopped receiving services in your AU
SPED Basis of Exit	2	191	192	29	AC2	00	Added SPED to field name [23-24]
Special Education ~~or Part C~~ Referral Type	2	193	194	30	AD2	00 03 = New 06 = Returning	Adjust field name and removed code options 01, 04, 05 [23-24]
Current Eligibility and Services	2	195	196	31	AE2	00	02=Eligible, 04=Not Eligible
~~Path 1 - Date Referred for Part C Evaluation~~	~~8~~	~~197~~	~~204~~	~~32~~	~~AF2~~	~~MMDDYYYY~~	Field Removed 23-24
~~Path 1- Date of Parental Consent to Evaluate Part C~~	~~8~~	~~205~~	~~212~~	~~33~~	~~AG2~~	~~MMDDYYYY~~	Field Removed 23-24
~~Path 1 - Date Evaluation Completed Part C~~	~~8~~	~~213~~	~~220~~	~~34~~	~~AH2~~	~~MMDDYYYY~~	Field Removed 23-24
~~Path 1 - Reason for Delay in Completing Evaluation Part C~~	~~2~~	~~221~~	~~222~~	~~35~~	~~AI2~~	~~00~~	Field Removed 23-24
~~Path 1 - Eligibility and Services Path 1~~	~~2~~	~~223~~	~~224~~	~~36~~	~~AJ2~~	~~00~~	Field Removed 23-24
Path 2 - Date Child Found Eligible for Part C Services	8	197	204	32	AF2	MMDDYYYY	Date
Path 2 - Date of Referral to AU from Local Community Centered Board	8	205	212	33	AG2	MMDDYYYY	Date

All Path 1 Fields removed in 23-24

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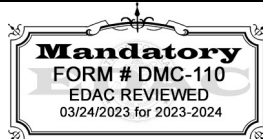EDAC REVIEWED
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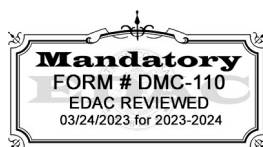
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Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel	Examples	Remarks
Path 2 - Date of Parental Consent to Evaluate C to B	8	213	220	34	AH2	MMDDYYYY	Date
Path 2 - Date Evaluation Completed C to B	8	221	228	35	AI2	MMDDYYYY	Date
Path 2 - Reason for Delay in Completing Evaluation C to B	2	229	230	36	AJ2	00	2 Digit Code
Path 2 - Date of Initial Eligibility Meeting C to B	8	231	238	37	AK2	MMDDYYYY	Date
Path 2 - Reason for Delay in Initial Eligibility Meeting C to B	2	239	240	38	AL2	00	2 Digit Code
Path 2 - Date IEP was Implemented C to B	8	241	248	39	AM2	MMDDYYYY	Date
Path 2- Reason for Delay in IEP Implementation C to B	2	249	250	40	AN2	00	2 Digit Code
Path 2 - Eligibility and Services Path 2	2	251	252	41	AO2	00	2 Digit Code
Path 3 - Date of Parental Consent to Evaluate Part B	8	253	260	42	AP2	MMDDYYYY	Date
Path 3 - Date Evaluation Completed Part B	8	261	268	43	AQ2	MMDDYYYY	Date
Path 3 - Reason for Delay in Completing the Evaluation Part B	2	269	270	44	AR2	00	2 Digit Code
Path 3 - Date of Initial Eligibility Meeting Part B	8	271	278	45	AS2	MMDDYYYY	Date
Path 3 - Date Initial IEP was Finalized Part B	8	279	286	46	AT2	MMDDYYYY	Date
Path 3 - Reason for Delay in Finalizing the Initial IEP Part B	2	287	288	47	AU2	00	2 Digit Code
Path 3 - Date IEP was Implemented Part B	8	289	296	48	AV2	MMDDYYYY	Date
Path 3 - Reason IEP was Never Implemented Part B	2	297	298	49	AW2	00	2 Digit Code
Path 3 - Eligibility and Services Path 3	2	299	300	50	AX2	00	2 Digit Code

Complete Path 3 Dates only for initial evaluations and referrals of new students (03 SPED Part C Referral). If student is continuing on in the program from the previous year, zero fill the dates.

Special Education Participation File
NOTE: Zero-fill all non-applicable fields. No blanks are allowed.

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Administrative Unit/SOP Code – A unique code assigned to an Administrative Unit/State Operated Program by CDE. Refer to Administrative Unit/State Operated Program table posted on the Data Pipeline website at http://www.cde.state.co.us/DataPipeline/org_orgcodes.asp .
80010 for all CSI students

Student's State ID (SASID) – A <u>unique</u> ten digit number assigned to each student by CDE's Record Integration Tracking System (RITS). All Districts have a designated staff member authorized to access the RITS system. Students who were evaluated and found eligible for Part B services <u>must</u> have a SASID. Children evaluated for Part C only (Special Education/Part C Referral 01) or children in grades 002 or 004 who are determined not eligible do not require a SASID. Students reported as Parentally Placed in a Private School 02 should have a zero-filled SASID.
Reminder: Make Sure that the SASID, First Name, Last Name, Gender, Grade Level, and DOB match RITS

Local ID (LASID) – A locally assigned ten digit number assigned by the district. The LASID reported in this file must match the LASID reported by the district in the Student Interchange in order for the demographic data to extract from the Student Interchange. This field <u>must</u> be populated on records that do not contain a SASID.
LASID must match on the Child and Participation files. Can be zero-filled if duplicate at another CSI school exists.

Student's First Name – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

**Student's Last Name** – The name born in common by members of a family.

Student's Gender - An individual's sex.

01	**Female-** identifies as female (including a transgender student who identifies exclusively as female).
02	**Male -** identifies as male (including a transgender student who identifies exclusively as male).
03	**Nonbinary - -** does not identify exclusively as male or female. Nonbinary does not refer to a transgender student who identifies exclusively as either male or female

03 - Nonbinary added in the 23-24 school year

Student's Date of Birth – The month, day, and year on which an individual was born (i.e. 09151989).
Ensure leading zero is included if month of birth is prior to October

Primary Disability – A 2-digit code representing the student's Primary Disability. If the student has more than one disability, the code number

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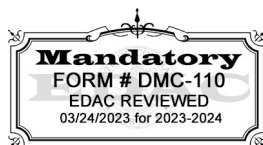
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reported must be that of his or her <u>major</u> disability, as reflected on the student's Individualized Education Program (IEP).

Disability must be provided and cannot be zero filled for any students receiving Special Education

01	Intellectual Disability
03	Serious Emotional Disability
04	Specific Learning Disability
05	Hearing Impairment, including Deafness or Hearing Disability
06	Visual Impairment, including Blindness or Visual Disability
08	Speech or Language Impairment
09	Deaf-Blindness
10	Multiple Disabilities
11	Developmental Delay (ages 3-8)
~~12~~	~~Infant/Toddler with a Disability (ages 0-2)~~ removed 23-24
13	Autism Spectrum Disorders
14	Traumatic Brain Injury (TBI)
15	Orthopedic Impairment
16	Other Health Impairment

Use only if age is >=3 and <9 as of 12/1/2023
Removed as Path 1 no longer collected

School Code – A unique number assigned to a school, facility or detention center by CDE. Refer to the Data Pipeline website for code tables.
http://www.cde.state.co.us/DataPipeline/org_orgcodes.asp   Ensure all student school codes match the code designated for your school

- Public School Code
- Non-Public School Code
- Head Start Code
- Allowable Approved Facility School Code
- Detention Center Code
  -Students in short-term detention centers on the count date are eligible to be counted. Districts in which the detention centers are located will obtain a listing of pupils who are in the detention center as of the December 1 count date. These districts are to provide notification to the districts of residence. These centers are:

  - 9801 -Prairie Vista Youth Services Center– Brighton
  - 9802 - Marvin W. Foote Youth Services Center - Cherry Creek
  - 9803 - Gilliam Youth Services Center – Denver
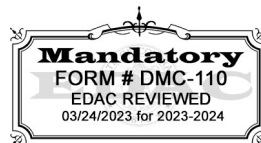
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- 9804 – Zebulon Pike Youth Services Center – Cheyenne Mountain
- 9805 - Mount View Youth Services Center – Golden
- 9807 - Grand Mesa Detention Center - Grand Junction
- 9808 - Pueblo Youth Services Center – Pueblo
- 9809 - Platte Valley Youth Services Center – Greeley

• Pupils held in these centers may be included in the pupil count by the district of residence if they meet the following criteria: The pupil was in attendance in the current school year preceding the count date, has not withdrawn from the district of residence, and the resident district received a notification from the district in which the detention center is located verifying the pupil was in the center as of the count day.

• Students not in attendance in the current year preceding the count date are eligible to be counted if the district of residence is also the district where the detention center is located. The district must enroll and establish a schedule with intent to have the pupil attend district schools after release from the detention center.

• The district where the detention center is located (district of attendance) may count a pupil that is not eligible to be counted by the district of residence. The district of attendance must receive written verification from the district of residence stating that the pupil was not eligible to be counted by the district of residence. The district of attendance must provide the educational program at the detention center.

• Do not count detention center pupils as facility placed students.
**Reference: CSBOE Rule 2254-R-5.16**

Special Education Program Code – A unique code assigned to a Special Education Program by CDE. If applicable, program code should be populated and school code field may be zero filled. Generally zero-filled for CSI schools

4-Digit Code	District Code	Program Name
0001	N/A	Out of State
0002	may vary	Home Schooled
0003	may vary	Private Facility

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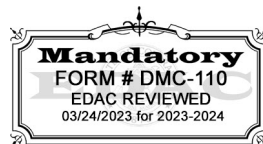
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|		
0004	0020	Adams 12 Northglenn-Thornton Deaf and Hard of Hearing Program
0005	0020	Adams 12 Northglenn-Thornton Independence Academy
0006	0070	Adams 50 Westminster Instructional Service Center In-district day treatment at Ranum Middle School
0007	0180	Adams-Arapahoe 28J Aurora Children's Hospital Day Treatment
0008	0130	Arapahoe 5 Cherry Creek Early Childhood Education, PK Program not in a school building
0009	0470	Boulder RE-1J St. Vrain Lincoln School Day Treatment
0010	9035	Centennial Boces STEPS Day Treatment
0011	0880	Denver City and County Jail
0012	9025	East Central Boces Alternative Education Program, Eastern Colorado Education Center (ECEC)
0013	1010	El Paso 11 Colorado Springs Adult and Family Education Program
0014	1000	El Paso 8 Fountain Community Intersections Transition Program
0015	1000	El Paso 8 Fountain Our House, Inc. Transition Program
0016	2000	Mesa Grand Junction Insteps 18-21 Program
0017	9030	Mountain Boces Summit County Day Treatment Program SIED program
0018	1195	Garfield RE2 Wellspring MS School SIED program (formerly run by Mountain Boces)
0019	9045	Pikes Peak Boces School of Excellence - LIBERTY
0020	9045	Pikes Peak Boces School of Excellence - PATHWAYS
0021	9045	Pikes Peak Boces School of Excellence - COLA (Communication and Language Program)
0022	9045	Pikes Peak Boces School of Excellence- BOCES East (formerly Severe Needs Program)
0023	9150	Santa Fe Trail Boces Colorado Boys Ranch
0024	3110	Weld Re-5J Johnstown Ault Center Based Program serving K-5
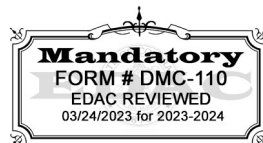
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|		
0025	9175	Project Rebound High School Program for Students with Emotional and Behavioral Support Needs
0026	9045	Pikes Peak Boces School of Excellence - Apex (formerly PEAK)
0027	0900	Douglas Re 1 Plum Creek Academy Program for SED and Dual Diagnosis
0028	0900	Douglas Re 1 Bridge Transition 18-21 Program
0029	9035	Centennial BOCES LifeWay 18-21 Program
0033	0180	Aurora Public Schools Crossroads Transition Center
0034	0180	Aurora Public Schools Ascent
0035	0180	Aurora Public Schools Futures
0036	0130	Arapahoe 5 Cherry Creek Expulsion Program
0037	1520	Durango High School Life Skills Program for Severe Needs
0038	1520	Durango High School Affective Education Program
0039	1520	Durango High School Pathways 18-21 Program
0040	1520	Escalante Middle School Life Skills Program for Severe Needs
0041	1520	Miller Middle School Affective Education Program
0042	1520	Riverview Elementary Life Skills Program for Severe Needs
0043	1520	Park Elementary Affective Education Program
0044	1550	Poudre Cooper Home 18-21 Transition Program
0045	1550	Poudre Community Connections 18-21 Transition Program
0046	1550	Poudre Project SEARCH 18-21 Transition Program
0047	0880	Denver Cenpatico School Program
0048	1550	Journey Program (Poudre)
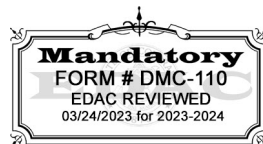
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0049	9035	Sierra School (CBOCES)
0050	1540	Ignacio High School Severe Needs Center Based
0051	0900	Douglas Re 1 Middle School Center Based SED Program
0052	9045	Pikes Peak Boces School of Excellence - Journeys
0053	0920	Elizabeth Opportunity School Program
0054	0470	Sierra School at Main Street(SVVSD)
0055	0070	Adaptive Skills Program (ASP) (Westminster Public School District)
0056	2000	Summit School Program - grades 060-120
0057	2000	Therapeutic Day Program - grades 006-120
0058	0140	Littleton Public Schools Nova Center - Grades 006-120
0059	0140	Littleton Public Schools 18-21 Transition Services
0060	0180	Aurora Public Schools Avenues - Face to Face
0061	0180	Aurora Public Schools Avenues - Blended
0062	0180	Aurora Public Schools Avenues - Online
0063	0180	Aurora Public Schools Avenues - Over Age Under Credit
0064	2035	Montezuma-Cortez New Wings Day Treatment Program
0065	3000	Summit County Day Treatment Program (Serves Grades 3-8)
0066	0470	St. Vrain Valley Life Skills ACE (Post-Secondary Transition Services 18-21)
0067	0470	St. Vrain Valley Main Street School
0068	0480	Boulder Valley Halcyon
0069	0070	WPS Transition Program
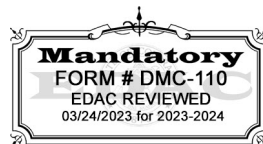
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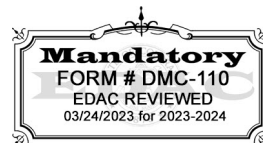|		
0070	1560	Sierra School (Thompson School District)
0071	0180	Sierra School (Aurora Public Schools)
0072	3020	Woodland Park Center Based Programs
0073	0180	Aurora Public Schools Avenues - Parallel
0074	0180	Aurora Public Schools Avenues - Alternative
0075	0180	Aurora Public Schools Avenues - Remote
0076	0040	Sierra School (27J Schools)
0077	3100	WEST - Weld RE4 Exceptional Students in Transition New 2022-2023
0078	0180	APS Online K-8 New 2022-2023
0079	0180	Charles Burrel Visual & Performing Arts K-8 New 2022-2023
0080	0180	Charles Burrel Visual & Performing Arts 9-12 New 2022-2023
0081	0100	Special Education SLV SSN Transition House Program New 2022-2023
0082	0130	Traverse Academy New 2022-2023

Grade Level – The grade level or primary instructional level at which a student enters a school or an educational institution during a given school year.

002	Infant		060	Grade 6
004	Pre-Kindergarten (Preschool)		070	Grade 7
006	Half Day Kindergarten (450+ hours)		080	Grade 8
007	Full Day Kindergarten (900+ hours)		090	Grade 9
010	Grade 1		100	Grade 10
020	Grade 2		110	Grade 11
030	Grade 3		120	Grade 12
040	Grade 4			

Ensure grade level is correct and updated for the current school year. Should match what is in regular EOY. Staff on the HR files must also have same grade levels flagged.

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050	Grade 5

District of Attendance – Enter the appropriate district of attendance for each student. **District of attendance is not required for State Operated Programs (except CSDB).** Refer to the Data Pipeline Frequently Requested Codes http://www.cde.state.co.us/datapipeline/org_orgcodes list.
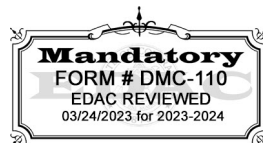
<mark>SPED Pupil's Attendance Information (SPED PAI Code)</mark> – For each record submitted provide a code from either: Typically 04 for CSI

A - Pupils Attending an Educational Program Operated by the Reporting Administrative Unit, <u>including students served under Schools of Choice and on a tuition contract.</u>

B - Resident Pupils Attending an Educational Program Not Operated by the Reporting Administrative Unit. <u>Do not include students served by another administrative unit under Public Schools of Choice, even if you are paying tuition.</u>
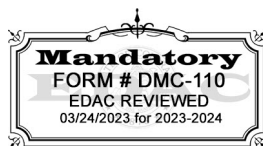
A. **Pupils Attending an Educational Program Operated by the Reporting Administrative Unit**

- Administrative Units should use one of the codes 01 - 17 for students attending an educational program operated by the reporting AU.
- State Operated Programs <u>must</u> use code 19 for students in their educational program.
- If a student is served by more than one Administrative Unit, the two entities must determine who is eligible for funding prior to submission of the file. Please contact CDE if you need help in determining which Administrative Unit will claim the funding.

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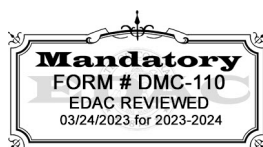| 01	**Resident, Designated School** -- The student's legal residence is **within a member district** of the administrative unit and the student: • attends a district school within his or her attendance area, OR • attends an administrative unit/member district operated center based or alternative program, OR • is receiving homebound/hospital educational services Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of residence and district of attendance must both be member districts of the administrative unit.**
02	**Resident (Open Enrollment)** -- The student's legal residence is **within a member district** of the administrative unit and the parent or student has chosen for the student to attend a district school outside of his/her attendance area. Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of residence and district of attendance must both be member districts of the administrative unit.**
03	**Resident, Non-District Site --** The student's legal residence is **within a member district** of the administrative unit and the resident student: • is an infant on an IFSP, OR • is served in a private preschool on an IEP, OR • is served in a non-district Head Start program Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of residence and district of attendance must both be member districts of the administrative unit.**

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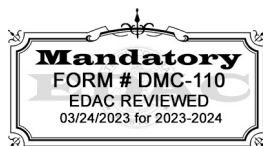| 04	**Non-Resident, Choice (Public Schools of Choice)** -- The student's legal residence is **outside the administrative unit** and the student attends a district school or program under the Public Schools of Choice law (C.R.S. 22-36-101 et. seq.). Also include students: • enrolled in an on-line program or school, OR • who reside in another state, OR CSI most commonly uses this code • who attend Rocky Mountain Deaf School (Jeffco only), OR • who are foreign exchange students Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **This student should ONLY be reported by the administrative unit of attendance. District of attendance must be a member district of the administrative unit; district of residence must NOT be a member district of the administrative unit.**
05	**Non-Resident, Non-Choice** -- The student's legal residence is **outside the administrative unit of attendance** and the student attends an administrative unit school or program. This code is only for students who are publicly placed (not including district placements) and: • live in a group home, OR • live in a residential facility that does not have an on-grounds school, OR • live in a residential facility and attend a public school, OR • are held in a jail or other facility for the detention of adult offenders pending criminal proceedings as an adult. Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of attendance must be a member district of the administrative unit; district of residence must NOT be a member district of the administrative unit.**

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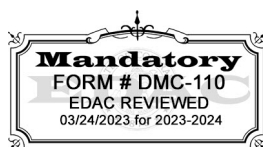
08	**Resident, Non-Choice** -- The student's legal residence is **within a member district** of the administrative unit and the student attends an administrative unit school or program. This includes students:
	• in a detention center (<u>detained students only</u>), OR • attending an expelled student program at a district site, OR • held in a jail or other facility for the detention of adult offenders pending criminal proceedings as an adult, OR Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of residence and district of attendance must both be member districts of the administrative unit.**
11	**Non-Resident, Detention Center** -- The student's legal residence is **outside the administrative unit** and the student is **detained** at a **detention center located within the boundaries of the administrative unit**. This code should be used by the following administrative units:

Administrative Unit	Detention Center	District
01040 – Adams 27J	9801 - Prairie Vista Youth Services Center	0040 – Adams 27J
03030 – Cherry Creek	9802 - Marvin W. Foote Youth Services Center	0130 – Arapahoe 5
16010 – Denver	9803 - Gilliam Youth Services Center	0880 – Denver 1
21060 – Cheyenne Mtn	9804 – Zebulon Pike Youth Services Center	1020 – El Paso 12
30011 – Jefferson County	9805 – Mount View Youth Services Center	1420 – Jefferson R-1
39031 – Mesa	9807 - Grand Mesa Detention Center	2000 – Mesa 51
51010 – Pueblo 60	9808 - Pueblo Youth Services Center	2690 – Pueblo 60
62060 – Weld 6	9809 - Platte Valley Youth Services Center	3120 – Weld 6
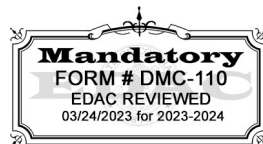
District of attendance must be a member district of the administrative unit and must be the district where the detention center is located. District of residence must NOT be a member district of the administrative unit.

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12	**Non-Resident, Administrative Unit Placement** -- The student's legal residence is **outside the administrative unit** and the student: • is placed in a program, on the basis of a tuition contract, for the services offered by the administrative unit of attendance, **OR** • **attends the Medical Day Treatment Program at The Children's Hospital (Aurora ONLY)** **District of attendance must be a member district of the administrative unit; district of residence must NOT be a member district of the administrative unit.**
14	**Resident, Private/Parochial School, and Served at District Site** -- The student's legal residence is within the administrative unit, and the student was parentally placed in a private/parochial school within the boundaries of the administrative unit. Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of residence and district of attendance must both be member districts of the administrative unit.**
15	**Non-Resident, Private/Parochial School, Served at District Site** -- The student's legal residence is outside the administrative unit, and the student was parentally placed in a private/parochial school within the boundaries of the administrative unit. Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of attendance must be a member district of the administrative unit; district of residence must NOT be a member district of the administrative unit.**
16	**Resident, Private/Parochial School, Non-District Site** -- The student's legal residence is within the administrative unit, and the student was parentally placed in a private/parochial school within the boundaries of the administrative unit. Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of residence and district of attendance must both be member districts of the administrative unit.**

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17	**Non-Resident, Private/Parochial School, Non-District Site --** The student's legal residence is outside the administrative unit, and the student was parentally placed in a private/parochial school within the boundaries of the administrative unit. Special education and related services, including consultative services, are provided by administrative unit staff (salaried or contractual) and provider information is required. **District of attendance must be a member district of the administrative unit; district of residence must NOT be a member district of the administrative unit.**
19	**State Operated Program --** The student is being served by one of the four State Operated Programs. This code is **only** used by the State Operated Programs to report the students they are serving. **(Note: These students may also be reported by the Administrative Unit of Residence with a Pupils Attendance Information Code of 32.)** Special education and related services, including consultative services, are provided by the State Operated Program (salaried or contractual) and provider information is required. **District of attendance must be zero-filled, unless student is attending CSDB, in which case a DOA of 9000 should be reported.**

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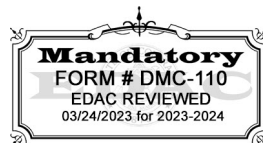EDAC REVIEWED
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B. Pupils Attending an Educational Program <u>Not</u> Operated by the Reporting Administrative Unit
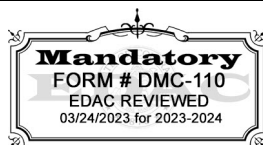
- Use one of the codes 22 - 32 for students attending an educational program not operated by the reporting administrative unit.
- Report students based on where they receive their educational services.

22	**Allowable Approved Facility School or State Operated Program Attending On-Grounds School --** Student is publicly placed in a licensed facility with an approved on-grounds educational program. Allowable Approved Facilities include: • residential child care facilities (RCCF), OR • day treatment centers, OR • residential treatment centers, OR • secure residential treatment centers and specialized group facilities licensed by Social Services, OR • hospitals licensed by the Colorado Department of Health **District of residence must be a member district of the administrative unit; district of attendance must be zero-filled.**
23	**Allowable Approved Facility School, Attending Public School** -- Student is publicly placed in a licensed facility (e.g. Residential Child Care Facility (RCCF), Day Treatment Center) or Group Home **and** is attending a public school's educational program outside the administrative unit of residence. **District of residence must be a member district of the administrative unit; district of attendance must <u>not</u> be a member district.**
24	**Court-Mandated Juvenile Detention** -- The student is **<u>detained</u>** in a short-term placement at a juvenile detention center outside the administrative unit of residence to fulfill a court mandate and the educational services are being provided by the administrative unit in which the detention center is located. (Note: Youth <u>committed</u> to long-term facilities should be reported by the administrative unit with a Pupils Attendance Information Code of 32. These students will also be reported by the Division of Youth Corrections with an attendance/residence code of 19.) **District of residence must be a member district of the administrative unit; district of attendance must be the district where the detention center is located.**

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27	**Non-Public School (Contractual Agreement)** -- The student was publicly placed and is attending an educational program administered by a non-public school (e.g. students attending a private or a special education program in a non-public school.) This code should only be used for those students for which the administrative unit or local school district is <u>contracting</u> with the non-public school to provide the educational services. This code is not to be used if the student is attending a non-public school and the educational services are being provided by the administrative unit. **District of residence must be a member district of the administrative unit; district of attendance must be zero-filled.**
28	**Outside of Colorado, Public Education Agency** -- The student is attending an educational program outside of Colorado operated by a school district or other public agency based on a contractual agreement. **District of residence must be a member district of the administrative unit; district of attendance must be a valid state code.**
29	**Outside of Colorado, Non-Public School** -- The student is attending an educational program outside of Colorado administered by a non-public school based on a contractual agreement (e.g. students attending private or parochial schools, or special education programs in a non-public school.) **District of residence must be a member district of the administrative unit; district of attendance must be a valid state code.**
30	**Colorado Public Agency (Contractual Agreement)** -- The student is attending an educational program inside Colorado operated by a public agency (e.g., non-district Head Start). **District of residence must be a member district of the administrative unit; district of attendance must be zero-filled.**
31	**Administrative Unit (Contractual Agreement)** -- The student is attending an educational program operated by another administrative unit based on a tuition agreement. **Include students that are tuitioned to Aurora and attend the Medical Day Treatment Program at The Children's Hospital (administrative unit of residence).** Do not include students publicly placed in a licensed facility - see codes 22 and 23 above. **District of residence must be a member district of the administrative unit; district of attendance must NOT be a member district of the administrative unit.**

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| 32	**State Operated Program** -- Student is receiving special education services from one of the four State Operated Programs:
	• Department of Corrections
	• Division of Youth Corrections
	• Colorado Mental Health Institute - Pueblo
	• The Colorado School for the Deaf and the Blind
	(Note: These students will also be reported by the State Operated Program with a Pupils Attendance Information code of 19.)
	District of residence must be a member district of the administrative unit; district of attendance must be zero-filled.

State of Attendance – Enter the appropriate state code of attendance for the student **if attending an out-of-state school.** Zero-fill if student is attending in Colorado.   *Should be 00 in almost all circumstances*

Educational Orphan – A publicly placed special education student is considered a resident of the administrative unit where the student lives/sleeps at night (where the facility is located for residential placements) in the following circumstances: *ECEA Rules 2.02(1)(b)*
· Parental rights are terminated by a court or relinquished by the parent(s);
· Parents are incarcerated;
· Parents cannot be located;
· Student is legally emancipated;
· Parents have moved out-of-state since the child was placed and a Colorado county department of social services maintains custody
· Parents are deceased   *Educational Orphan is typically 00*

For all students, indicate whether the student is an "educational orphan" (living in an approved residential facility within the boundaries of the reporting administrative unit). Use 00 – Not Applicable if the student is not an educational orphan or the appropriate code to represent the reason the student is considered an educational orphan. Refer to the Data Pipeline website for a table of locations with potential educational orphans.

00	Not Applicable
01	Parental rights have been relinquished by the parent
02	Parental rights have been terminated by a court

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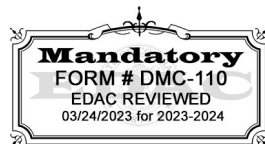
03	Parents are incarcerated
04	Parents cannot be located
05	Parents reside out of the state and placement was made by the Department of Human Services within the Administrative Unit
06	Student legally emancipated

Parentally Placed in Private School – For all students, indicate whether the student is placed by his/her parents in a private or parochial school. If he/she is attending a private school, indicate whether or not he/she is receiving services on an ISP.

00 for CSI schools

00	Not Applicable
01	Special Education and related services are provided on an ISP.
02	Student with a disability – no services provided by administrative unit.

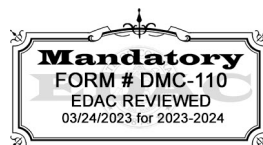**Special Education Funding Status –** This field will be used to determine if the student record being submitted is eligible for ECEA (Exceptional Children's Education Act) funding. Use one of the following codes for each record being submitted by the reporting Administrative Unit/State Operated Program:

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50	**Eligible for ECEA Funding** -- Student meets the eligibility criteria as of the Pupil Count Date.
	This code may <u>ONLY</u> be used with the following Pupil's Attendance Codes: • 01 – Resident, Designated School • 02 – Resident (Open Enrollment) • 03 – Resident, Non-District Site • 04 – Non-Resident, Choice (Public Schools of Choice) • 05 – Non-Resident, Non-Choice • 08 – Resident, Non-Choice • 11 – Non-Resident, Detention Center • 19 – State Operated Program • 22 – Allowable Approved Facility School or State Operated Program Attending On- Grounds School • 24 – Court-Mandated Juvenile Detention • 27 – Non-Public School (Contractual Agreement) • 28 – Outside of Colorado, Public Education Agency • 29 - Outside of Colorado, Non-Public • 30 – Colorado Public Agency (Contractual Agreement) • 31 – Administrative Unit (Contractual Agreement)

Typically, funding status=50 (eligible) or 00 (not applicable). Work with Matt Hudson if you believe funding status is something else.

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51	**Not Eligible for ECEA Funding, Lapsed IEP** -- Student **is eligible for and** is **receiving special education services** as of the Pupil Count Date **but the IEP has lapsed.** **This code may ONLY be used with the following Pupil's Attendance Codes:** 01 – Resident, Designated School 02 – Resident (Open Enrollment) 03 – Resident, Non-District Site 04 – Non-Resident, Choice (Public Schools of Choice) 05 – Non-Resident, Non-Choice 08 – Resident, Non-Choice 11 – Non-Resident, Detention Center 19 – State Operated Program 22 – Allowable Approved Facility School or State Operated Program Attending On- Grounds School 24 – Court-Mandated Juvenile Detention 27 – Non-Public School (Contractual Agreement) 28 – Outside of Colorado, Public Education Agency 29 - Outside of Colorado, Non-Public 30 – Colorado Public Agency (Contractual Agreement) 31 – Administrative Unit (Contractual Agreement) *Reach out to Matt Hudson if you believe you have a student that qualifies as a 51*
52	**Not Eligible for ECEA Funding, Other** **This code may ONLY be used with the following Pupil's Attendance Codes:** 23 – Allowable Approved Facility School, Attending Public School 24 – Court-Mandated Juvenile Detention 32 – State Operated Program
53	**Not Eligible for ECEA Funding, Tuition Contract** -- Student does not meet the criteria for funding since the reporting district is being reimbursed for educational costs **per a tuition contract** (e.g. tuition received from student's family, another district or state, BOCES program, or Colorado Department of Education for an out-of-district placed pupil). **This code may ONLY be used with Pupil's Attendance Code "12 – Non-Resident, Administrative Unit Placement".**

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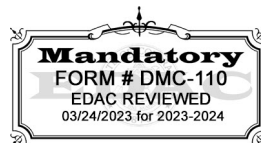03/24/2023 for 2023-2024

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54	**Not Eligible for ECEA Funding, Private School** -- Student was parentally placed in a private school and the student has an Individual Service Plan (ISP), not an IEP. **This code may <u>ONLY</u> be used with the following Pupil's Attendance Codes:** • 14 – Resident, Private/Parochial School, Served at District Site • 15 – Non-Resident, Private/Parochial School, Served at District Site • 16 – Resident, Private/Parochial School, Non-District Site • 17 – Non-Resident, Private/Parochial School, Non-District Site
55	**Not Eligible for ECEA Funding, Detained Student** -- Student attended District of Residence prior to the Pupil Count Date Count date. This code may <u>ONLY</u> be used with **Pupil's Attendance Code "11 – Non-Resident, Detention Center".**

For help in determining who should claim funding for students in detention see School Code section on Detention Centers (pages 6-7).

Educational Environment – A three digit code representing the major (more than 50% of the student's special education program) instructional setting. Refer to the December Count Educational Environments document in the Additional Links section of the <u>Data Pipeline December Count Snapshot webpage.</u>

All Kindergarten students that are 5 years old should be reported as a 301 or 302. Previously been reported as a 209 or 210

Birth through Two	
101	**Program Designed for Children with Disabilities**
102	**Program Designed for Typically Developing Children**
103	**Home**
104	**Hospital (inpatient)**
105	**Residential Facility**
106	**Service Provider Location**
107	**Other Setting**
Ages Three Through Five (except 5 year olds in Kindergarten)	
204	**Separate Class**
205	**Separate School**

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206	Residential Facility
207	Home
208	Service Provider Location
209	Children attending a regular early childhood program _at least 10 hours_ per week AND receiving the majority of hours of special education and related services in the _regular early childhood program_.
210	Children attending a regular early childhood program _at least 10 hours_ per week AND receiving the majority of hours of special education and related services in _some other location_.
211	Children attending a regular early childhood program _less than 10 hours_ per week AND receiving the majority of hours of special education and related services in the _regular early childhood program_.
212	Children attending a regular early childhood program _less than 10 hours_ per week AND receiving the majority of hours of special education and related services in _some other location_.
Ages Six to Twenty-one (include 5 year olds in Kindergarten)	
301	Inside the Regular Class at Least 80% of the Time
302	Inside the Regular Class 40% to 79% of the Time
303	Inside the Regular Class Less than 40% of the Time
304	Separate School
305	Residential Facility
306	Homebound/Hospital
307	Correctional Facility (including Short-term Detention)
308	Private/Parochial Student on ISP

For Ages 3-5 and not in Kindergarten:
Typically, Educational Environment = 209

For Ages 5-21: Educational Environment is 301 or 302 if 5+ and in at least Kindergarten

Primary Service Provider's EDID – Enter the EDID Number for the student's primary provider/service coordinator if the student is receiving his/her educational services from the staff of the reporting administrative unit. Must be a special Education teacher (JCC 202) or a speech language pathologist (JCC 238).   EDID required for December Count and the grade levels must match on the HR Collection

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Secondary Service Provider's EDID 1 – Enter the EDID for student's secondary service provider. This field is optional.

Secondary Service Provider's EDID 2 – Enter the EDID for student's secondary service provider. This field is optional.

Secondary Service Provider's EDID 3 – Enter the EDID for student's secondary service provider. This field is optional.

Secondary Service Provider's EDID 4 – Enter the EDID for student's secondary service provider. This field is optional.

Hours of Special Education Services per Week – Indicate the number of hours of Special Education and related services this student received per week as indicated on the most recent IEP. Include both direct and indirect services. The total Hours of Special Education Services per Week may not be greater than 80.

The following fields regarding hours are 4-byte fields with an implied decimal. The first 2 characters should be used to report the hours and the last 2 characters should be used for any portion of an hour. Refer to the minute conversion table below.

Minutes	Portion of 1hr	Hours Field Example	Minutes	Portion of 1hr	Hours Field Example
1	0.02		31	0.52	
2	0.03		32	0.53	
3	0.05		33	0.55	
4	0.07		34	0.57	
5	0.08	5min = 0008	35	0.58	35min = 0058
6	0.10		36	0.60	
7	0.12		37	0.62	
8	0.13		38	0.63	
9	0.15		39	0.65	
10	0.17	3hrs 10min = 0317	40	0.67	2hrs 40min = 0267
11	0.18		41	0.68	
12	0.20		42	0.70	
13	0.22		43	0.72	
14	0.23		44	0.73	
15	0.25	14hrs 15min = 1425	45	0.75	5hrs 45min = 0575
16	0.27		46	0.77	
17	0.28		47	0.78	

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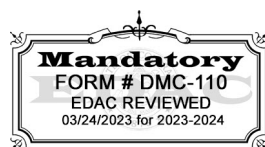
18	0.30		48	0.80	
19	0.32		49	0.82	
20	0.33	33hrs 20min = 3333	50	0.83	11hrs 50min = 1183
21	0.35		51	0.85	
22	0.37		52	0.87	
23	0.38		53	0.88	
24	0.40		54	0.90	
25	0.42	39hrs 25min = 3942	55	0.92	55min = 0092
26	0.43		56	0.93	
27	0.45		57	0.95	
28	0.47		58	0.97	
29	0.48		59	0.98	
30	0.50	27hrs 30min = 2750	60	1.00	1hr = 0100

Total School Hours per Week – Indicate the total number of hours of <u>instructional</u> time per week for the school. This is the number of hours available for all students in the school. This will be used to calculate the percent of time in Special Education. The Total School Hours per Week may not be greater than 45.   Must include a non-zero filled answer

Extended School Year (ESY) Services – Indicate whether the IEP team determined the student **eligible** to receive Extended School Year Services. ESY services are special education and related services that are provided beyond the normal school year in accordance with the child's IEP, at no cost to the parents and includes summer as well as extended breaks (e.g., fall, winter and spring breaks).

0	No
1	Yes

Typically, Extended School Year Services = 0

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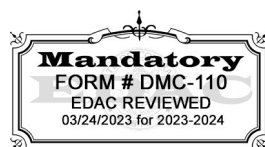
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Date of Entry to Special Education – The month, day, year (mmddyyyy) the student started Special Education services in your AU in the current school year. This is the **Date IEP was Implemented** in the <u>current school year</u>. If the IEP was implemented in a previous school year, use the first day of school for the student. Zero-fill this field for those found not eligible, thus not receiving special education services.

All returning students should have a Date of Entry as the first day of school in the current year, newly tested will be the date the IEP was implemented
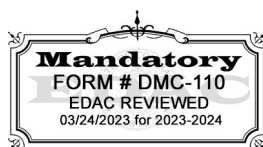
Date of Exit From Special Education – The month, day, year (mmddyyyy) the student was exited from Special Education services in your Administrative Unit in the current school year. If student is still active, this field must be zero-filled. This is the date the student last received Special Education and related services in your AU prior to leaving the district, being staffed out, etc.

<mark>**SPED Basis of Exit**</mark> – Indicate the circumstances under which the student **exited from Special Education services in your AU**. If student is still receiving Special Education services in your AU, this field <u>must be</u> zero-filled.

Students who are not eligible (and not receiving services) should have:
Date of Entry to SPED = 00000000
Date of Exit from SPED = 00000000

Provide a Basis of Exit for all students being exited from Special Education during the current year. Ensure an Exit Date is provided, as well. Do not include if student never started receiving services.

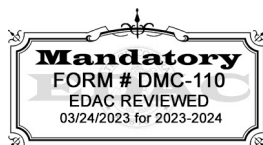| Exit Codes – Permanent Withdrawals	
01	**Reached Maximum Age for Services** – A student who left school because he or she has reached the maximum age to receive an education program allowed by federal, state, or local laws.
02	**Death** – A student whose membership is terminated because he or she died during or between regular school sessions.
Exit Codes – Outgoing Transfers	
05	**Transfer to a school located in a different country** – A student who transfers to a public school located in another country. This transfer must be documented by either an education records request from the receiving school, a signed confirmation of enrollment and attendance, or an official confirmation of emigration from a federal agency.
06	**PK-6 Student Exited to an Unknown Educational Setting/Status** – ONLY applicable to students in grades PK – 6 if the reporting AU does not have information about the educational environment into which a student transferred. If the educational environment to which the student transferred is known, use the appropriate exit code (13 if transferring to another Colorado AU, 14 if transferring to another state, etc.). Note that districts are required to obtain documentation of transfer for students exiting grades PK – 6.
09	**Transferred to Regular Education** – A student who was served in Special Education at the start of the reporting period, but at some point during that 12-month period, returned to regular education. These are students who no longer have an IEP and are receiving all of their educational services from a regular education program (This code is not intended for students for whom the parent has revoked consent for services; for these students use code 60).
13	**Transfer to a Public School in a Different Administrative Unit** – A student who transfers to a public school, Special Education program, or Detention Center located in another AU within the state (examples: a Special Education student

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	who transfers to another administrative unit and is known to be continuing in a Special Education program, a student going to a detention center run by another school district). This code should be used for students who transfer to CSDB or CMHI-Pueblo.
14	**Transfer to a School Located in a Different State**–A student who transfers to a public school located in another state. This transfer must be documented by either an education records request from the receiving school, a signed confirmation of enrollment and attendance.
15	**Transfer to a Non-Public School** – A student who transfers to receiving an education program at a non-public school.
16	**Transfer to Home-Based Education (home schooling)** – A student who transfers to receiving an education program in a home-based education environment for reasons other than health.
18	**Transfer to a Career and Technical (vocational) Education Program not Administered by a Colorado School District or BOCES** – A student who transfers to an occupational training program, recognized but not administered by the school district, that leads to a certificate or other evidence of completion. (e.g., Job Corps)
21	**Transfer to a Facility Operated by the Colorado Department of Corrections or Division of Youth Corrections** – Student is <u>incarcerated in a correctional facility.</u> NOTE: Students transferring to a detention center not operated by the reporting administrative unit should be coded with a 13 exit code (if the detention center is operated by a district within your administrative unit, this student should not be exited).
	Exit Codes – Other Withdrawals
40	**Discontinued Schooling/Dropped Out** – A student who was enrolled at the start of the reporting period but was not enrolled at the end of the reporting period and did not exit special education through any of the other exit means. Students who are extremely ill and unable to continue special education services, not even indirect services, must be coded as Discontinued Schooling/ Dropped Out.
50	**Expulsion** – A student who leaves school involuntarily due to an expulsion approved by appropriate school authorities and is not receiving any education benefits. <u>Students who receive education benefits (such as tutoring) during expulsion are not considered expelled/exited for EOY purposes.</u>
60	**Parent Revokes Consent for Services** – Subsequent to the initial provision of Special Education and related services, the parent revokes consent.
70	**HSED Transfer –** Student exits to participate in a HSED preparation program not administered by the district (e.g. a HSED program offered through an institution of higher education or a private company.)

Students Exited with a 50 - Expulsion will be cross referenced with the SPED Discipline collection. Ensure you are coding students the same in both collections

Students coded as dropping out must be at least 17 or an exception is required

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Exit Codes – Graduating or Completing	
90	**Graduated with Regular Diploma** – A student who received a regular high school diploma upon completion of local requirements for both course work and assessment. Includes students with disabilities who meet all requirements of an IEP aligned with state standards**.**
92	**Completed (non-diploma certificate)** – A student who has received a certificate of completion, attendance, or achievement. Also includes students who have not received a high school diploma but have been granted admission to an institution of higher education.
93	**High School Equivalency Diploma (HSED) –** A student who has received a HSED certificate upon completion of a HSED preparation program <u>administered by the reporting district.</u>
94	**Student transferred to a non-district run HSED program AND received a HSED certificate** all in the currently reported school year.

Ensure you are coding all students as graduating accurately and matching the student interchange
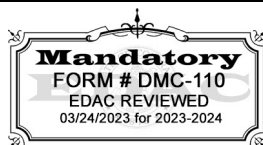
Complete proper exit coding for students who graduated, left the school or returned to regular education to avoid an SY108 error the following year.

==Special Education ~~or Part C~~ Referral Type~~~~~~== – Indicate the type of referral(s) that occurred for each student. This code indicates which Path(s) the student's initial evaluation events (if applicable) should be reported.

NOTE: Report 00 in this field for students parentally placed in private school (PPPS=02) that had no referral to Special Education and did not receive Special Education services in the current reporting period. Record is reported for December Count purposes only.

03 usually used for initial referrals as well as those tested and did not qualify

01	~~Part C Evaluation (Path 1 Only) – Use this code for children 0-3 years old who were referred for and/or had a completed Part C evaluation during the reporting period, whether or not they were determined to be eligible.~~ Removed 23-24
02	**Part C to Part B Transition (Path 2 Only) –** Use this code for children 2.5 but not 4 years old (at the time of the referral) who were referred for a Part B Evaluation (from a Part C Agency), whether or not they were determined to be eligible for Part B Services.
03	**Part B Services (Path 3 Only) –** Use this code for all students who are <u>referred for a Part B Evaluation (NOT from a Part C Agency)</u>, whether or not they were determined to be eligible for Part B Services.
04	~~Part C Evaluation & Part C to Part B Transition (Paths 1 & 2) – Use this code for children 2.5 but not 4 years (at the time of the referral) who had a Part C evaluation, received Part C Services AND were referred for a Part B Evaluation (from a Part C Agency), whether or not they were determined to be eligible for Part B Services.~~ Removed 23-24

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~~05~~	~~**Part C & Part B Evaluation (Paths 1 & 3)** – Use this code for students who had a Part C and a Part B Evaluation on the same day; OR for students who had a Part C Evaluation during the reporting period and were determined not to be eligible for Part C Services and later, in the same reporting period, were referred for a Part B Evaluation.~~ Removed 23-24
06	**No Initial Referral During Current Reporting Period** – Use this code for all students who began receiving services prior to July 1 of the current reporting period.
07	**Part C to Part B Transition & Part B Evaluation (Paths 2 & 3)** – Use this code for students who received Part C services and were referred for a Part B evaluation (from a Part C Agency), and were either determined not eligible for Part B services or began receiving Part B services that were discontinued AND were later, in the same reporting period, referred for a Part B evaluation.

06 used typically for returning students already in receiving SPED services at the start of the school year

Current Eligibility and Services – Complete the following fields for students who:

00 is typically used for students who were referred for an evaluation and the evaluation was not completed

> - had an evaluation completed and were found eligible for Part B Special Education ~~or Part C Services~~,
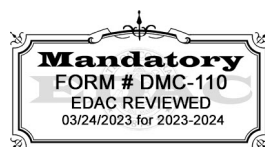> - were evaluated and found not eligible ~~for Part C~~ and/or Part B Special Education Services.
>
> This field should be zero-filled if:
> 1) ~~a child was referred for a Part C Evaluation (Path 1) and the evaluation was not completed.~~
> 2) a student was referred from Part C to Part B (Path 2) or for an evaluation for Part B Services (Path 3) and an Evaluation was not completed.
> 3) a student was Parentally Placed in Private School and a student with a disability but services not provided by AU. PPPS=02

Typically, used for students who were evaluated and determined eligible

Typically used for students who did not qualify in current school year

02	**Eligible** – Use this code for students for whom ~~a Part C evaluation was completed and the student was determined eligible; or~~ a Part B Evaluation was completed and the student was determined eligible for services. Also use this code for students who began receiving Part B Services prior to July 1 of the current reporting period.
04	**Not Eligible** - Use this code only for students who had a ~~Part C or~~ Part B Evaluation completed during the current reporting period, and were determined not eligible for services.

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2023-2024 Special Education IEP Interchange – Participation File

Path 1 removed for the 23-24 school year

Path 1: Referred for Part C Evaluation – The Community Centered Boards are taking over the Part C evaluations from the Admin Unit starting in 22-23. Therefore; the path 1 data fields should be zero-filled in 22-23 and will be removed entirely in 23-24.

Complete the following fields for all children who:
- were 0 to 3 years old at any time during the current reporting period (July 1, 2022 – June 30, 2023); AND
- were referred for a Part C Evaluation, whether or not they were determined to be eligible

This does NOT include children who were referred to Part C and had a screening which indicated NO further evaluation was needed. Screenings only are not to be reported on the Special Education EOY.

If the referral was during this reporting period, but the evaluation is in the next reporting period, please report these children in the reporting period in which the evaluation actually occurs.

If more than one Part C evaluation was completed on the same child during the reporting period, please report the most recent evaluation.

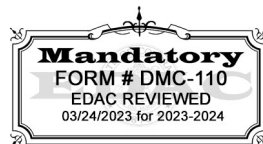Colo. Rev. Stat. 22-20-114(1)(a.5)(II)

Path 1 - Date Referred for Part C Evaluation – The month, day, year (mmddyyyy) the initial referral was received by the Part C point of entry. (The date that either the local Community Centered Board or the local Child Find Office received the initial contact regarding this child.)

Path 1 - Date of Parental Consent to Evaluate Part C – The month, day, year (mmddyyyy) the Parental Consent to Evaluate form was received by the Administrative Unit for Part C evaluation(s), even if the parental consent form was signed during the previous reporting period. If date received by the Administrative Unit is unavailable, please use the date signed.

Path 1 - Date Evaluation Completed Part C – The month, day, year (mmddyyyy) that the evaluation(s) for entrance into Part C was/were completed.

Path 1 - Reason for Delay in Completing Evaluation Part C – If the number of days from the Date Referred for Part C Evaluation to the Date Evaluation Completed is >45 calendar days or if the Evaluation was not completed, indicate the reason.

01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended

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03	Deceased, process ended
06	Child referred back to Community Centered Board (CCB) for Evaluation
45	Parent repeatedly failed or refused to; produce child, give consent, respond to meeting requests, attend scheduled meetings. Includes delays due to illness and any requested meeting delays from parent. Process was delayed but did not end
46	Student moved into district after process initiated in another district; current district is making sufficient progress to ensure a prompt completion of the initial referral process by the date which parent and the current district agree
47	Student moved out of the district after evaluation initiated; process ended
55	Referral received with less than 30 days to complete the evaluation
58	NOT VALID – Additional evaluations or special evaluations needed
59	NOT VALID - Other _____ (provide explanation in exception request)
60	NOT VALID - Staff missed the timeline
61	NOT VALID – COVID-19 School Closure *removed 22-23*

**Path 1 - Eligibility and Services –** The eligibility outcome of the Path 1 Part C evaluation.

02	**Eligible** – Use this code for students for whom a Part C evaluation was completed and the student was determined eligible; or a Part B Evaluation was completed and the student was determined eligible for services.
04	**Not Eligible** - Use this code only for students who had a Part C or Part B Evaluation completed during the current reporting period, and were determined not eligible for services.

The majority of students will have Path 2 zero filled.

Path 2: Referred from Part C to Part B (Indicator 12 measurement)

Complete the following fields for all students who:
- were 2.5 but not 4 years old during the current reporting period (July 1, 2023 – June 30, 2024) AND were referred from Part C to Part B, whether or not they were determined to be eligible for Part B; OR
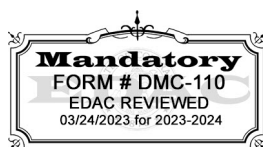
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- were 2.5 but not 4 years old when they were referred from Part C to Part B AND the IEP was implemented during the current reporting period (if the IEP was scheduled to be implemented during the 2023-2024 school year and was not, please report the student's referral and evaluation information from the previous reporting period and indicate the Reason for Delay in IEP Implementation).

For students who:
- are referred from Part C to Part B but the process was stopped during the current reporting period, report all the events that took place, zero-fill any non-applicable fields and provide the appropriate Reason for Delay where needed.
- are determined not to be eligible for Part B Services, report them in the reporting period in which the Initial Eligibility Meeting occurs.
- are determined to be eligible for Part B Services, report them in the reporting period in which the IEP is implemented.

<u>Do not include children who were not receiving Part C services prior to being referred to Part B, those children should be reported in Path 3.</u>

Path 2 - Date Child is Found Eligible for Part C Services – The month, day, year (mmddyyyy) the child was found eligible for Part C services.

Path 2 - Date of Referral to Administrative Unit from the Local Community Centered Board – The month, day, year (mmddyyyy) the Administrative Unit received a referral from the Local Community Centered Board that the child may be potentially eligible for Part B services and needs a Part B Evaluation.

Path 2 - Date of Parental Consent to Evaluate C to B – The month, day, year (mmddyyyy) the Parental Consent to Evaluate form was received by the Administrative Unit/State Operated Program for Part B evaluation(s), even if the parental consent form was signed during the previous reporting period. If date received by the Administrative Unit/State Operated Program is unavailable, please use the date signed**.**

Path 2 - Date Evaluation Completed C to B – The month, day, year (mmddyyyy) that the initial evaluation was completed. An evaluation is complete when there is nothing else to be done in the evaluation including recording of results and analysis of assessment data and completion of the evaluation report.

Path 2 - Reason for Delay in Completing the Evaluation C to B – If an evaluation is not completed or if the number of days from the Date the Parental Consent is received to the Date the Evaluation is Completed is > 60 calendar days, indicate the reason.

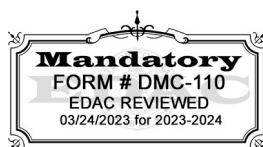| 01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended
03	Deceased, process ended

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45	Parent repeatedly failed or refused to; produce child, give consent, respond to meeting requests, attend scheduled meetings. Includes delays due to illness and any requested meeting delays from parent. Process was delayed but did not end
46	Student moved into district after process initiated in another district; current district is making sufficient progress to ensure a prompt completion of the initial referral process by the date which parent and the current district agree
47	Student moved out of the district after evaluation initiated; process ended
56	No educational disability suspected. Prior Written Notice issued
58	NOT VALID - Additional evaluations or special evaluations needed
59	NOT VALID - Other _____ (provide explanation in exception request)
60	NOT VALID - Staff missed the timeline

Path 2 - Date of Initial Eligibility Meeting C to B - The month, day, year (mmddyyyy) of the Initial Eligibility Meeting**.**

Path 2 - Reason for Delay in Initial Eligibility Meeting C to B - If the Initial Eligibility Meeting was not held, or the calculated age of this student as of the Date of Initial Eligibility Meeting was >=3, indicate the reason.

01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended
03	Deceased, process ended
45	Parent repeatedly failed or refused to; produce child, give consent, respond to meeting requests, attend scheduled meetings. Includes delays due to illness and any requested meeting delays from parent. Process was delayed but did not end
46	Student moved into district after process initiated in another district; current district is making sufficient progress to ensure a prompt completion of the initial referral process by the date which parent and the current district agree
47	Student moved out of the district after evaluation initiated; process ended
56	No educational disability suspected. Prior Written Notice issued
58	NOT VALID - Additional evaluations or special evaluations needed
59	NOT VALID - Other _____ (provide explanation in exception request)
60	NOT VALID - Staff missed the timeline

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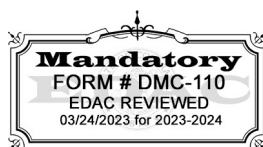
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Path 2 - Date IEP was Implemented C to B - The month, day, year (mmddyyyy) in the <u>current reporting year</u> the services on the IEP began. This date should coincide with the <u>Date of Entry to Special Education</u>. In cases where the student is not eligible or parents refuse consent for services this field must be zero-filled.

Path 2 - Reason for Delay in IEP Implementation C to B - If the IEP was not implemented, or the calculated age of this student as of the Date the IEP was implemented was >3, indicate the reason.

01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended
03	Deceased, process ended
41	Parent chose to extend Part C Services **New 22-23**
45	Parent repeatedly failed or refused to; produce child, give consent, respond to meeting requests, attend scheduled meetings. Includes delays due to illness and any requested meeting delays from parent. Process was delayed but did not end
46	Student moved into district after process initiated in another district; current district is making sufficient progress to ensure a prompt completion of the initial referral process by the date which parent and the current district agree
47	Student moved out of the district after evaluation initiated; process ended
49	Child's 3rd birthday occurred over the summer, parents and district determined the date the IEP services will begin
56	No educational disability suspected. Prior Written Notice issued
58	NOT VALID - Additional evaluations or special evaluations needed
59	NOT VALID - Other _____ (provide explanation in exception request)
60	NOT VALID - Staff missed the timeline

Path 2 - Eligibility and Services – The eligibility outcome of the Path 2 Part B evaluation for Part C to Part B Transition Students.

02	**Eligible** – Use this code for students for whom ~~a Part C evaluation was completed and the student was determined eligible; or~~ a Part B Evaluation was completed and the student was determined eligible for services.

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04	**Not Eligible** - Use this code only for students who had a ~~Part C or~~ Part B Evaluation completed during the current reporting period, and were determined not eligible for services.

Path 3: Referred for an Initial Evaluation for Part B Services (Indicator 11 measurement)

Complete the following fields for all students who:
- had an <u>Initial</u> Evaluation completed any time during the current reporting period (July 1, 2023 – June 30, 2024), whether or not they were determined to be eligible for Part B Services; OR
- were referred for and/or had an evaluation completed in the previous reporting period and the IEP was implemented during the current reporting period (if the IEP was scheduled to be implemented during the 2022-2023 school year and was not, please report the student's referral and evaluation information from the previous reporting period and indicate the Reason for Delay in Finalizing the Initial IEP).
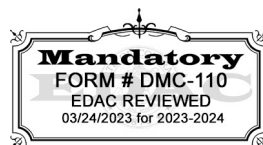
For students who:
- are referred for a Part B Evaluation and parental consent was provided, but the process was stopped during the current reporting period, report all the events that took place, zero-fill any non-applicable fields and provide the appropriate Reason for Delay where needed.
- are determined not to be eligible for Part B Services, report them in the reporting period in which the Initial Eligibility Meeting occurs.
- are determined to be eligible for Part B Services, report them in the reporting period in which the IEP is implemented.

<u>Do not include students referred from Part C to Part B, those students should be reported in Path 2.</u>

If a student was referred and found eligible with IEP implemented in the current year (03 Special Education Part C Referral), then this section would be completed.

If a student was identified in a prior year, this section would typically be zero filled.

Include this information only for students receiving initial referrals. Do not report year 1 and 3 interval evaluation events

Path 3 - Date of Parental Consent to Evaluate Part B – The month, day, year (mmddyyyy) the Parental Consent to Evaluate form was received by the Administrative Unit/State Operated Program for Part B evaluation(s), even if the parental consent form was signed during the previous reporting period. If date received by the Administrative Unit/State Operated Program is unavailable, please use the date signed.

Path 3 - Date Evaluation Completed Part B – The month, day, year (mmddyyyy) that the initial evaluation was completed. An evaluation is complete when there is nothing else to be done in the evaluation including recording of results and analysis of assessment data and completion of the evaluation report.

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Path 3 - Reason for Delay in Completing the Evaluation Part B – If an evaluation is not completed or if the number of days from the Date the Parental Consent is received to the Date the Evaluation is Completed is > 60 calendar days, indicate the reason.
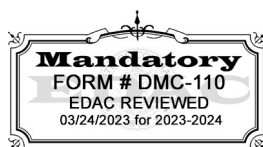
01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended
03	Deceased, process ended
43	Mutual written agreement was made between parents and a group of qualified professionals to extend time for SLD identification
45	Parent repeatedly failed or refused to; produce child, give consent, respond to meeting requests, attend scheduled meetings. Includes delays due to illness and any requested meeting delays from parent. Process was delayed but did not end
46	Student moved into district after process initiated in another district; current district is making sufficient progress to ensure a prompt completion of the initial referral process by the date which parent and the current district agree
47	Student moved out of the district after evaluation initiated; process ended
58	NOT VALID - Additional evaluations or special evaluations needed
59	NOT VALID - Other _____ (provide explanation in exception request) Reach out to CSI for exception request
60	NOT VALID - Staff missed the timeline

Path 3 - Date of Initial Eligibility Meeting Part B – The month, day, year (mmddyyyy) of the <u>Initial</u> Eligibility Meeting.

Path 3 - Date Initial IEP was Finalized Part B - The month, day, year (mmddyyyy) the Initial IEP was finalized. In cases where the student is not eligible this field must be zero-filled.

Path 3 - Reason for Delay in Finalizing the Initial IEP Part B – If the number of days from the Date the Parental Consent is received to the Date the Initial IEP is finalized is > 90 calendar days, indicate the reason.

01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended
03	Deceased, process ended
43	Mutual written agreement was made between parents and a group of qualified professionals to extend time for SLD identification
45	Parent repeatedly failed or refused to; produce child, give consent, respond to meeting requests, attend scheduled meetings. Includes delays due to illness and any requested meeting delays from parent. Process was delayed but did not end

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46	Student moved into district after process initiated in another district; current district is making sufficient progress to ensure a prompt completion of the initial referral process by the date which parent and the current district agree
47	Student moved out of the district after evaluation initiated; process ended
58	NOT VALID - Additional evaluations or special evaluations needed
59	NOT VALID - Other _____ (provide explanation in exception request)
60	NOT VALID - Staff missed the timeline

Delay coding required for students whose IEP process falls outside the specified time frames
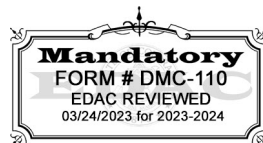
Path 3 - Date IEP was Implemented Part B – The month, day, year (mmddyyyy) in the <u>current reporting year</u> the services on the IEP began. This date should coincide with the <u>Date of Entry to Special Education</u>. In cases where the student is not eligible or parents refuse consent for services this field must be zero-filled.

Path 3 - Reason the IEP was Never Implemented Part B - If the IEP was never implemented, indicate the reason.

01	Parent refused to provide consent or revoked consent during the process or child is never enrolled, process ended
03	Deceased, process ended
47	Student moved out of the district after evaluation initiated, process ended
59	NOT VALID - Other _____ (provide explanation in exception request)

Path 3 - Eligibility and Services – The eligibility outcome of the Path 3 Part B evaluation.
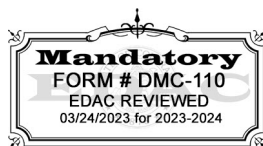
02	**Eligible** – Use this code for students for whom ~~a Part C evaluation was completed and the student was determined eligible; or~~ a Part B Evaluation was completed and the student was determined eligible for services.
04	**Not Eligible** - Use this code only for students who had a ~~Part C or~~ Part B Evaluation completed during the current reporting period, and were determined not eligible for services.

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2023-2024 Special Education IEP Interchange – Participation File

Document Changes

Date	Description of change	Reason for change	Elements affected
03/10/2023	Add new Gender Code 03 - does not identify exclusively as male or female. Nonbinary does not refer to a transgender student/staff who identifies exclusively as either male or female.	Need a nonbinary gender option	Gender
03/10/2023	Adjust "Basis of Exit" field name to "Sped Basis of Exit"	To better clarify between Sped and regular ed	Basis of Exit
03/10/2023	Adjust "Pupils Attendance Information" field name to "Sped Pupils Attendance Information"	To better clarify between Sped and regular ed	Pupils Attendance Information Code
03/10/2023	Adjust "Special Education or Part C Referral" field name to "Special Education Referral Type"	Part C referral data no longer collected in Sped EOY	Special Education or Part C Referral
03/10/2023	Remove Primary Disability code 12 – Infant/Toddler with a Disability	Part C referral data no longer collected in Sped EOY and this disability code was used primarily for the infants ages 0-2	Primary Disability
03/10/2023	Remove Path 1 data/referral fields:	Part C referral data no longer collected in Sped EOY	• Date Referred for Part C Evaluation • Date of Parental Consent to Evaluate Part C • Date Evaluation Completed Part C • Reason for Delay in Completing Evaluation Part C • Eligibility and Services- Path 1

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03/10/2023	Remove Special Education or Part C Referral Codes of 01, 04, and 05	Part C referral data no longer collected in Sped EOY	• 01 = Part C Evaluation (Path 1 Only) • 04 = Part C Evaluation & Part C to Part B Transition (Paths 1 & 2) • 05 = Part C & Part B Evaluation (Paths 1 & 3)

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