



Summary Report Training - EOY

Recorded August 2023



How is EOY data used?

- Used by CDE in determination of a school's plan type
- Used by CSI in determination of a school's accreditation rating
- Considers student demographic information as well as exit data used to calculate completion, graduation, dropout, and mobility rates.





EOY Summary Deadlines

Summary Review

- Last chance for schools to review and update all data fields
- CSI internal checks still in progress and may require limited updates in Fall
- Graduate records should be updated before this deadline
- **Summary Assurance Report Due ~ end of August***
- Electronic assurance form to replace signed certification

**For specific deadlines, check one of the following resources:*

- *CSI online calendar*
- *Weekly Update email*





Sample Report Walk Through



Summary Report Contents

Admin Tabs

- Instructions
- Summary Assurance Report

CDE Calculations

- Membership
- Mobility
- Attendance & Truancy

For High Schools

- Grad Complete
- AYG Records

School Data

- Warnings
- Snapshot - *Filter to find data causing issues.*

Instructions	Membership	Mobility	Attendance & Truancy	Grad Complete	AYG Records	Warnings	Snapshot	Summary Assurance Report
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Instructions Tab

This information should be read in its entirety since it provides all the instructions and deadlines schools.

Instructions

The data included in this EOY Summary Report were derived from the Student Demographics, Student School Association, and Graduation Guideline (if applicable) files your school submitted for the 22-23 school year. This final review is important for all CSI schools, but it is particularly important for schools serving secondary students (grades 7-12) because rates such as graduation, completion, dropout rates are determined from this data. It is possible that data presented in this final reports mirrors data presented in the initial report review phase, particularly if your school did not request changes to your data.

DEADLINE: The deadline to complete your review of this summary report and submit the electronic Assurance Form is **August 29, 2023**. Please send any questions you have to submissions_csi@csi.state.co.us and one of the data submissions team members will be in touch.

Please review each of the tabs in this report for accuracy. A brief description for each tab and associated rate is provided in the table below, but schools should consult the CDE resources for more detailed information.

Resources to support in your review of this summary report, and details about each tab in this spreadsheet, can be found below:
General CSI resources for this collection: <https://resources.csi.state.co.us/end-of-year/>.
CDE resources related to mobility, stability, and graduation rates: https://www.cde.state.co.us/datapipeline/snap_eoy_order under the Rate and Report Information header.
CDE training on AYG and other graduation statistics explained: https://www.cde.state.co.us/datapipeline/2022seytraining_datavalidationreport_video
Resources are also available on the Colorado Education Statistics webpage: <https://www.cde.state.co.us/ereval/>

Report	Description
Membership tab - EOY End of Year Membership by Grade	This report displays the number of students reported at your school by grade, federal race categories, and gender. The top right table contains information about your FRL count for the school year. The lower right table contains retention code counts. Retention codes indicate to CDE that the student will be repeating a grade the following school year.
Mobility tab - Mobility Rates by School, Grade, Race/Ethnicity, Gender, and IPST	This report provides the mobility rates at the school for the selected school year. Data is aggregated by grade level, by race/ethnicity, by instructional program service type, and by gender. See link above for help document.
Attendance & Truancy tab - Attendance & Truancy rates compiled by CDE.	This report includes attendance and truancy data.
Grad Complete tab - All Graduation and Completion Rates for AYG (applicable to secondary schools only)	This report lists the 4 to 7 year graduation and completion rates. For more information on calculations in this tab, please refer to the CDE Training, linked above.
Warnings tab - Student EOY Error Detail Report	Contains any remaining warnings from your End of Year files. Please review the warnings as they may indicate a data inaccuracy. Please be sure to review and address all SE722 Warnings.
Snapshot Data tab	This report contains all students who were error free, included in both the SD and SSA files, and met all necessary criteria to be reported for the End of Year Collection.
AYG Records - Students with an AYG in the current year	This report contains a listing of students with an Anticipated Year of Graduation in the current year.





Membership Tab

This data should reflect the number of students who attended your school **at any point** during the year and not just students who were still active on the last day of school.

EOY End of Year Membership by School, Grade, Gender and Race/Ethnicity				
Data Summary Report				
Student End of Year				
School	PUPIL COUNT	Not Eligible Lunch count in SD File	Free Lunch count in SD File	Reduced Lunch count in SD File
Sample School				
Grade K Full Day	134	1582	271	173
Grade 01	136			
Grade 02	138	<i>FRL status is used to update the economically disadvantaged cohort group that we report for dropout, graduation and mobility rates.</i>		
Grade 03	140			
Grade 04	145			
Grade 05	144			
Grade 06	147	No retention	Retention code 1 - repeating a grade	Retention code 2 - ASCENT
Grade 07	145			1
Grade 08	146			
Grade 09	144	<i>Retention code 1 includes the student who is repeating the grade for the 20-21 SY.</i>		
Grade 10	145	<i>Retention code 2 indicates the student will be returning for the 20-21 SY to complete an ASCENT program.</i>		
Grade 11	144			
Grade 12	132			
	PUPIL COUNT			
American Indian	1			
Asian				
Black	14			
Hispanic or Latino	521			
White	1,075			
Native Hawaiian	1			
Two or More Races	91			
	PUPIL COUNT			
Female	926			
Male	914			
Total	1,840			

SAMPLE





Mobility Tab

School : Sample School

	PUPIL COUNT	TOTAL STUDENTS WHO WERE STABLE	STABILITY RATE	TOTAL STUDENTS WHO WERE MOBILE	STUDENT MOBILITY RATE (deduplicated)	TOTAL INSTANCES OF MOBILITY	MOBILITY INCIDENCE RATE (duplicated)
Grade K Half Day	29	29	100.0%	0	0.0%	0	0.0%
Grade K Full Day	24	23	95.8%	1	4.2%	1	4.2%
Grade 01	52	50	96.2%	2	3.8%	2	3.8%
Grade 02	54	51	94.4%	3	5.6%	3	5.6%
Grade 03	54	52	96.3%	2	3.7%	2	3.7%
Grade 04	54	51	94.4%	3	5.6%	3	5.6%
Grade 05	54	51	94.4%	3	5.6%	3	5.6%
Grade 06	100	95	95.0%	5	5.0%	5	5.0%
Grade 07	93	89	95.7%	4	4.3%	4	4.3%
Grade 08	86	85	98.8%	1	1.2%	1	1.2%
Grade 09	68	65	95.6%	3	4.4%	3	4.4%
Grade 10	68	67	98.5%	1	1.5%	1	1.5%
Grade 11	46	46	100.0%	0	0.0%	0	0.0%
Grade 12	42	41	97.6%	1	2.4%	1	2.4%
	PUPIL COUNT	TOTAL STUDENTS WHO WERE STABLE	STABILITY RATE	TOTAL STUDENTS WHO WERE MOBILE	MOBILITY RATE	TOTAL INSTANCES OF MOBILITY	INCIDENCE RATE
American Indian	1	1	100.0%	0	0.0%	0	0.0%
Asian	2	2	100.0%	0	0.0%	0	0.0%
Black	11	11	100.0%	0	0.0%	0	0.0%
Hispanic or Latino	171	161	94.2%	10	5.8%	10	5.8%
White	1	1	100.0%	0	0.0%	0	0.0%
Native Hawaiian	1	1	100.0%	0	0.0%	0	0.0%
Two or More Races	60	59	98.3%	1	1.7%	1	1.7%
	PUPIL COUNT	TOTAL STUDENTS WHO WERE STABLE	STABILITY RATE	TOTAL STUDENTS WHO WERE MOBILE	MOBILITY RATE	TOTAL INSTANCES OF MOBILITY	INCIDENCE RATE
Female	434	423	97.5%	11	2.5%	11	2.5%
Male	389	376	96.7%	13	3.3%	13	3.3%
Total	823	799	97.1%	24	2.9%	24	2.9%

Pupil Count – total number of students enrolled *at any time* during the school year.

Stability – the number of students who remained at your school for the full 21-22 school year, beginning on Count Day.

Mobility – the number of students who moved in or out of your school at any point during the school year after Count Day. At least 10 days.

For more support: access the *Mobility Rate Validation Instructions* on the EOY page: resources.csi.state.co.us/end-of-year/



Grad Complete Tab

Only for schools with 9th-12th grades.

Provides the 4-, 5-, 6-, and 7-year graduation and completion rates for students.

EOY All Graduation and Completion Rates for AYG
EOY Initial Summary Report AYG = Anticipated Year of Graduation

School :

School Code	School Name	Graduation Base Count	Graduate Count	Completion Rate	Completer Count	Completion Rate	Still Enrolled Count	Still Enrolled Rate	
1234	SAMPLE SCHOOL	118	118	100.0%	6	94.4%	5	4.0%	4 Year
1234	SAMPLE SCHOOL	137	135	98.5%	0	98.5%	0	0.0%	5 Year
1234	SAMPLE SCHOOL	133	103	77.4%	0	99.3%	0	0.0%	6 Year
1234	SAMPLE SCHOOL	114	59	51.7%	0	99.1%	0	0.0%	7 Year

Graduate: a student receiving high school diploma.

- Graduated exit code = 90
- Graduated and received GED in same year exit code = 95

Completer: a student receiving high school diploma, GED, or certificate of completion.

- Exit code = 92, 93, 94



AYG Records Tab

Only for schools with 9th-12th grades.

Checks graduation exits, retention exits, and dropout numbers.

School Co	SCHOOL NAME	Last Name	First Name	SASID	Anticipate Starting	Starting Yr	Starting Di	Last Rept	School Exi	Adjustme	Graduate	Other Con	Still Enroll	Dropout	Expulsion or GED	Transfer
1234	Sample School	Smith	Jan	23153012	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Doe	Jane	29070232	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Johnson	Amy	50121069	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Jackson	Jean	45684474	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Doole	Elanor	57392973	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Smith	Jennifer	20263645	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Da Silva	Bill	54181792	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Macchio	James	30915768	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	McConnell	Annette	94030824	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Qualis	Jessica	96397376	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Rodriguez	Sarah	55725099	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Smith	William	13609575	2019	090	2017	8001	2019	90	00	1	1	0	0	
1234	Sample School	Rachels	Janet	84203648	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Robbin	Caleb	10889000	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Halpert	Archie	55715100	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Nelson	Linda	41483790	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Blake	Israel	85798830	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Urban	Shrathan	31900965	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	McGee	Patricia	10326606	2019	100	2017	8001	2019	90	00	1	1	0	0	
1234	Sample School	Kline	Jamal	32797400	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Rada	Mary	68371053	2019	090	2016	8001	2019	90	00	1	1	0	0	
1234	Sample School	Yates	Rachel	10326606	2019	090	2016	8001	2019	90	00	1	1	0	0	

Class of 2018 Graduation Rate Calculation

Four-Year Graduation Rate =

Number of students receiving a regular diploma in four years or less of entering from ninth grade during the 2017-18 school year

DIVIDED BY

(Number of students entering from ninth grade plus number of transfers in minus number of verified transfers out)

NOTE: Beginning in 2006-07, Colorado school districts could not report students as transfers unless an official request for the student's educational records is received from the school in question. If this request is not received, the Colorado district is required to report the student as a dropout.

State of Colorado - Grand Totals		
Class of 2018	Class of 2017	Class of 2016
4-year graduation rate: 80.7%	4-year graduation rate: 79.0%	4-year graduation rate: 78.9%
5-year graduation rate: 84.2%	5-year graduation rate: 84.2%	5-year graduation rate: 84.1%
6-year graduation rate: 85.6%	6-year graduation rate: 85.6%	6-year graduation rate: 85.6%

*How are these rates calculated?
Special Considerations*



Warnings Tab & SE722

Warnings should always be reviewed to determine the accuracy of your data, if the data is accurate, then no further action needs to be taken.

Error Ty	Error C	Error M	District	SASID	Studen	Studen	Studen	Studen
W	SE138	WARNING	8001	1235789425	Sandra	Igo	Brenton	01
W	SE163	This stude	8001	1235789426	Tara	Sergent	Katelyn	02
W	SE210	Language	8001	1235789427	Tamekia	Lotford	Lyle	01
W	SE210	Language	8001	1235789428	Juitta	Londoner	Peggie	02
W	SE722	These stu	8001	1235789425	Weslon	Max	Tanisha	01
W	SE722	These stu	8001	1235789426	Marda	Costelho	Verona	01
W	SE722	These stu	8001	1235789427	Sharyn	Cardiel	Willetta	02
W	SE722	These stu	8001	1235789428	Muriel	Hudec	Cinderella	02
W	SE722	These stu	8001	1235789425	Yamra	Delcid	Marcelino	01
W	SE722	These stu	8001	1235789426	Carie	Holtman	Michal	01
W	SE722	These stu	8001	1235789427	Beckie	Oakman	Lonna	01
W	SE722	These stu	8001	1235789428	Cornell	Tuch	Carolee	01
W	SE722	These stu	8001	1235789425	Brenton	Mintz	Marylee	02
W	SE722	These stu	8001	1235789426	Pura	Corley	Jennine	02
W	SE722	These stu	8001	1235789427	Dora	Blaha	Nana	01
W	SE722	These stu	8001	1235789428	Tyron	Roles	Francisca	01
W	SE722	These stu	8001	1235789425	Doretta	Rench	Weldon	01
W	SE722	These stu	8001	1235789426	Albina	Fritch	Inell	02
W	SE722	These stu	8001	1235789427	Indira	Monaghar	Switalski	02
W	SE722	These stu	8001	1235789428	Alondra	Gillon	Gammon	01

SE722 will turn into Errors!

Collect [Adequate Documentation](#) from receiving school to address these future errors.

For more support: access the [Cleaning SE700 Warnings](#) resource on the EOY page: resources.csi.state.co.us/end-of-year/





Snapshot Tab

The Snapshot tab includes all of the Error Free data from your school that CDE recognizes as being valid and on record at the close of the collection. This information includes demographic identifiers, codes indicating Entry/Exit and any services they've received at your school.

District Code	LASD	SASD	Parent's Last Name	Parent's First Name	Parent's Middle Name	Parent's Gender	Parent's Birth Date	Parent's Ethnicity	Parent's Race	Parent's Language	Parent's Education	Parent's Employment	Parent's Income	Parent's Homeless	Parent's Migrant	Parent's Other
8001	800116038	1700260003	Smith	Jan	Machele	01	08172004	0	0	0	0	0	0	0	0	0
8001	8001218301	1033954729	Doe	Jane	NMN	01	04012009	1	0	0	0	0	0	0	0	0
8001	8001112016	1032440682	Johnson	Amy	Ann	01	09012001	0	0	0	0	0	0	0	0	0
8001	8001218413	1092977289	Jackson	Jean	Chi	01	01032011	1	0	0	0	0	0	0	0	0
8001	8001117025	1057502374	Doole	Elanor	Anne	01	12112005	0	0	0	0	0	0	0	0	0
8001	8001218122	1872047965	Smith	Jennifer	Joy	01	09182013	0	0	0	0	0	0	0	0	0
8001	8001218220	1341714008	De Silva	Bill	Seamus	02	12202010	0	0	0	0	0	0	0	0	0
8001	8001915118	1089962204	Maccho	James	NMN	01	05052000	0	0	0	0	0	0	0	0	0
8001	8001913016	1488963503	McConnell	Annette	Ayden	01	03062001	0	0	0	0	0	0	0	0	0
8001	8001118011	1154099345	Qualls	Jessica	Lauren	01	12142004	0	0	0	0	0	0	0	0	0
8001	8001118026	1453037944	Rodriguez	Sarah	Jordan	01	09262007	1	0	0	0	0	0	0	0	0
8001	8001117085	1169940164	Smith	William	Pratt	02	03032006	0	0	0	0	0	0	0	0	0
8001	8001113030	1135891683	Rachels	Janet	Rena	01	02232002	0	0	0	0	0	0	0	0	0
8001	8001118475	1136338386	Robbin	Caleb	Dante	02	09042006	0	0	0	0	0	0	0	0	0
8001	8001118484	1450573285	Halpert	Archie	Chalmers	02	12162006	0	0	0	0	0	0	0	0	0
8001	8001113006	1169576465	Nelson	Linda	Tae'yang	01	11272001	0	0	0	0	0	0	0	0	0
8001	8001115096	1191359792	Blake	Michael	Jesse	02	02032004	0	0	0	0	0	0	0	0	0
8001	8001118003	1193587735	Urban	Johnathan	Amanu	02	02032007	0	0	0	0	0	0	0	0	0
8001	8001218156	1198786232	McGee	Alyssa	Faith Ember	01	02232007	0	0	0	0	0	0	0	0	0
8001	8001115090	1200207524	Kline	Jamal	James	02	02042004	1	0	0	0	0	0	0	0	0
8001	8001218228	1214324967	Rada	Mary	Allison	01	05262012	0	0	0	0	0	0	0	0	0
8001	8001117045	1215895293	Yates	Rachel	Mare	01	12022007	0	0	0	0	0	0	0	0	0

SAMPLE



Summary Assurance Report

In lieu of a signed summary report, the Summary Assurance Report indicating that the reports have been reviewed, corrected as needed, and approved for final submission to CDE.

22-23 EOY Summary Assurance Report

22-23 Summary Assurance Report

School Code:

Instructions

After relevant school staff have reviewed the 22-23 EOY Summary Report provided by you and confirmed that data is complete and accurate to the best of the school's knowledge, please submit this EOY Summary Assurance.

DEADLINE: The deadline to complete your review of this summary report and submit the electronic Assurance Form is **August 29, 2023**. Please send any questions you have to submissions_csi@csi.state.co.us and one of the data submission team members will be in touch.

Please click on the link below to access the Summary Assurance Form:

[2022-2023 Summary Assurance Report](#)





Resources

- [General **CSI** End of Year resources](#)
- [**CDE** End of Year resources](#)
- [**CDE** Colorado Education Statistics](#)

Refer to links on left of this webpage—graduation, completion, and mobility/stability statistics





Next Steps

- Retrieve your Summary Report from G-Drive.
- Review and validate data
 - If data needs to be updated, do one of the following by the Initial Summary Review deadline:
 1. Send an email to submissions_csi@csi.state.co.us with a description of the edits needed; OR
 2. Update a copy of your most recent file submission (highlighting edited cells), upload to G-Drive & email CSI; OR
 3. Request to walk through changes needed with a CSI staff member
- Once data has been deemed accurate, complete the Summary Assurance Report Form by using the link.
- You do **not** need to sign the Summary Report this year.





Send questions to:
submissions_csi@csi.state.co.us

Thank you

