

# 2022-2023 Attendance Snapshot

## Purpose:

The purpose of the Attendance snapshot collection is to capture and report the student level attendance information for each school. The data reported in this collection is also used to pre-populate the Civil Rights Data Collection (CRDC) for LEAs.

## Dependencies:

The student has been assigned a SASID and updated in RITS. The student has a record in the student demographics file and the Student School Association Interchange file. All students are expected to be reported and included in the files.

## Criteria for inclusion in the Attendance snapshot:

For a SASID to be added to the snapshot it must:

- Be in both the Demographic and Student School Association file.
- Be error free in both those files.

Pull all error-free records from the Student School Association file that match the following criteria:

- School Code is a valid public school **AND**
- Pupil Attendance Information between 01 and 08 (students attending an educational program operated by the reporting district) **AND**
- Total Possible Attendance Days is greater than or equal 10
- Grade Level between 004 and 120 (PK-12<sup>th</sup>)
- Entry Date is not the same as the Exit Withdraw Date
- Primary School = 1

The records selected will be joined with data from Student Profile (Interchange) using District Code, School Year, and SASID.

Name of Field	Field Length	Source Interchange	Source File	Remarks
School District Code <del>District Code</del>	4	Student Profile and Enrollments	Student	
Student's State ID (SASID) <del>SASID</del>	10	Student Profile and Enrollments	Student	
Local ID (LASID) <del>LASID</del>	10	Student Profile and Enrollments	Student	
Student's Last Name <del>Last Name Student</del>	30	Student Profile and Enrollments	Student	
Student's First Name <del>First Name Student</del>	30	Student Profile and Enrollments	Student	
Student's Middle Name <del>Middle Name Student</del>	30	Student Profile and Enrollments	Student	

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Name of Field	Field Length	Source Interchange	Source File	Remarks
Student's Date of Birth <del>Birth-Date</del> <del>Student</del>	8	Student Profile and Enrollments	Student	Format is MMDDYYYY
Student's Gender <del>Gender-Student</del>	2	Student Profile and Enrollments	Student	
Federal Race Student	2	Internal Flag		Calculated value based on Ethnicity and race. More information below.
Section 504 <del>Having a Disability</del>	1	Student Profile and Enrollments	Student	
Migrant	1	Internal Flag		Student's migrant status. More information below.
Homeless	1	Student Profile and Enrollments	Student	
Free/Reduced Lunch Price Eligible <del>Free</del> <del>Reduced Lunch</del>	2	Student Profile and Enrollments	Student	
Special Education Student	1	Internal Flag		Pipeline will calculate this based on if a student is in the SPED interchange. More information below.
ELL	1	Internal Flag		ELL status for the student. More information below.
Foster	1	Internal Flag		Foster status of a student. More information below.
School Code	4	Student Profile and Enrollments	Student School Association	
Grade Level	3	Student Profile and Enrollments	Student School Association	
Entry Date	8	Student Profile and Enrollments	Student School Association	
Exit Withdraw Date	8	Student Profile and Enrollments	Student School Association	
Total Days Attended	5	Student Profile and Enrollments	Student School Association	
Total Days Excused	5	Student Profile and Enrollments	Student School Association	
Total Days Unexcused	5	Student Profile and Enrollments	Student School Association	
Total Days Missed Due to Out of School Suspensions	5	Student Profile and Enrollments	Student School Association	
Total Possible Attendance Days	5	Student Profile and Enrollments	Student School Association	

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Name of Field	Field Length	Source Interchange	Source File	Remarks
Habitually Truant Status	1	Student Profile and Enrollments	Student School Association	
Chronically Absent Status	1	Internal Flag		Calculated using the sum of Total Days Unexcused and Total Days Excused divided by the Total Days Possible. If 10% or greater, then 'Y', if less than 10% then 'N'. More information below.

## **Federal Race Student**

**Federal Race/Ethnicity Reporting Category** - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.

<b>01</b>	American Indian or Alaska Native
<b>02</b>	Asian
<b>03</b>	Black or African American
<b>04</b>	Hispanic or Latino
<b>05</b>	White
<b>06</b>	Native Hawaiian or Other Pacific Islander
<b>07</b>	Two or More Races

## **Migrant**

Student has been identified as a Migrant student by CDE's Office of Migrant Education. Students who have been identified should be coded as eligible to receive free lunch. If your district does not agree with this designation please contact your Migrant Education Region's support staff, contact information can be found on [the Office of Migrant Education's website](#).

<b>0</b>	<b>No</b>
<b>1</b>	<b>Yes</b>

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## Special Education Student

Internal flag indicating whether the student is special education or not. The default value for this flag will be '0' (No). A student will indicate a '1' (Yes) value when their SASID is within the Special Education Interchange as eligible for services (Participation File) and the district of attendance matches on both files.

0	No
1	Yes

## ELL

The English Learner (ELL) status for the student record. If the student's Language Background is not 'eng' and Language Proficiency = 1, 2, 6, or 7 (NEP, LEP, FEP Monitor Year 1, or FEP Monitor Year 2) then the ELL status is '1' (Yes). Students with Language Proficiency = 0, 4, 5, 8, 9 (N/A, PHLOTE, FELL, FEP Exit Year 1, or FEP Exit Year 2) are indicated as '0' (No).

0	No
1	Yes

## Foster

Internal flag where SASID was identified as a student in foster care as reported to CDE by the Colorado Department of Human Services (CDHS).

0	No
1	Yes

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## Chronically Absent Status

Indicator if the student was absent 10% or more of the days enrolled in the public school year during the school year. A student is absent if he or she is not physically on school grounds and is not participating in instruction or instruction –related activities at an approved off-grounds location for the school day. Chronically absent students include students who are absent for any reason (e.g., illness, suspension, the need to care for a family member), regardless of whether absences are excused or unexcused. This count would include students in grades K-12.

Calculated using the sum of Total Days Unexcused and Total Days Excused divided by the Total Days Possible. If 10% or greater, then 'Y', if less than 10% than 'N'.

<b>N</b>	<b>No</b>
<b>Y</b>	<b>Yes</b>