

CSI School Governing Board Training

April 2022



We believe that behind every successful charter school is a high-performing governing board.

THANK YOU for committing your time, energy, and expertise to a **CSI** charter school!



Agenda



CSI UPDATES



SCHOOL LEADER
EVALUATIONS



LOOKING AHEAD



RESOURCES





Updates



CSI Leadership Team



Dr. Terry Croy Lewis
Executive Director



Janet Dinnen
Chief of Staff



Andi Denton
*Director of Finance
& Operations*



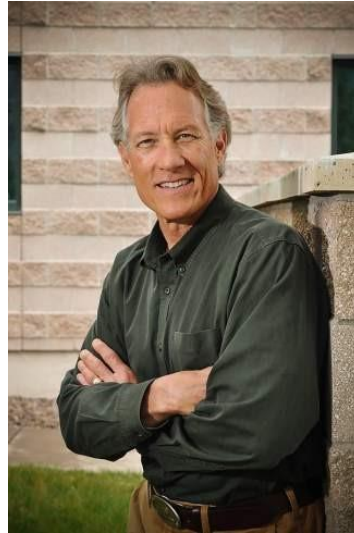
Ryan Marks
*Director of Evaluation,
Accountability, &
School Improvement*



Clare Vickland
*Director of Student
Services &
Professional
Learning*



CSI School Support Liaison



John Brendza
School Support Liaison
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CSI Board of Directors



BRENDA BAUTSCH
DICKHONER



ERIC LERUM
PM COMMITTEE



JILL ANSCHUTZ
BOARD CHAIR



KENNY SMITH



LUKE RAGLAND



MARIBEL OBREQUE



NICHOLAS MARTINEZ



TAMARA OLSON



TOM BRINEGAR
FINANCE COMMITTEE

Board Member Appointment

- Appointments by the Governor or Commissioner of Education
- Appointed for 3-year terms (up to 2 terms)
- Must meet criteria set forth in statute

Committee Meetings are held on the second Tuesday of the month, and regularly scheduled Board meetings are held on the third Tuesday of each month. Visit the [CSI BoardDocs page](#) for more information.



Our Mission



Our mission is to foster **high-quality** public school **options** for **all students.**



CSI Portfolio By The Numbers

42

Schools

Serving 25 students to 2,000 students

20k

Students

From preschool through 12th grade

23

Towns & Cities

From Towaoc to Fort Collins, Fruita to Aurora

16

Education Models

From Classical to Montessori, Early College to Alternative Education Campuses

17

School Districts

Located with districts with and without exclusive chartering authority

6%

Enrollment Growth

Unique programming options from homeschool enrichment to online



Legislative Updates

- **CSI Mill Levy Override Equalization (MLOE) Fund**
 - \$10M in Governor's Budget → \$7M allocated by JBC
- **Transition Back to Standard K-12 Accountability**
 - Provides guidelines for resuming state accountability and considerations in response to the last two years.
- **Special Education Services in Charter Schools**
 - This bill would give charters a choice in its Administrative Unit for the provision and oversight of special education services
- **SB22-127 Special Education Funding**
 - This bill would increase funding for special education by \$93M next year and then by inflation in years following:
 - Tier A funding would increase from \$1,250 to \$1,750
 - Tier B funding would increase to at least \$5,088 next year (from \$3,392 currently)



School Leader Evaluations



Poll Questions





Why School Leader Evaluations?

Oversight and Accountability

- Important tool for oversight of school performance and accountability for the school leader

Communication

- Facilitates a conversation between the school board and the school leader to recognize strengths, identify areas of growth, and provide support and professional development to the leader



Legal Requirements

- Annual review of school leaders is **required by law** C.R.S. 22-9-106 and 1 CCR 301-87
- While charters oftentimes waive this law, all have **replacement plans** describing how they plan to meet the intent of the law
 - Schools typically seek flexibility in determining performance standards, weightings of criteria, and the evaluation tool



Timelines

- Statute requires an **annual** evaluation process
- Best practice encourages **regular and ongoing feedback** loops throughout the year

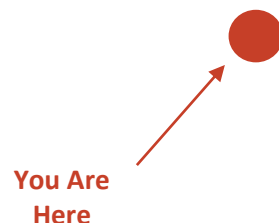


• Goal Setting

• Regular Monitoring and Feedback

• Data Gathering/Review
• School Leader Self-Evaluation

• Board Discussion
• Performance Evaluation Delivery





CSI Support & Monitoring

Support

School Board Governance Library

CSI places significant emphasis on the value of strong and effective school governing boards. To this end, CSI strives to provide governing boards with tools and resources to assist them in meeting board member expectations.

Search School Board Governance Library

Search

Training for CSI School Board Members

Orientation for New Board Members

Upcoming CSI School Board Trainings

Supports for Governing Boards

[Subscribe](#) to the CSI Board Quarterly Newsletter.

Board Resources

School Enrollment

Board Membership & Recruitment

Strategic Planning

Board Meetings

School Leadership

Sample Materials

View more resources in the [Legal & Policy Library](#).

Monitoring

Schools will submit evidence of completed school leader evaluations through the annual Organizational Submissions process

<https://resources.csi.state.co.us/school-board-governance-library/>



Looking Ahead



Budget Considerations

Revenue

- Enrollment
- PPR changes
- SpEd increase
- Grant funding

Expenditures

- Increase in staff compensation and recruitment
- Programs and requirements
- Special Ed – GF \$

Investments

- Recruiting/Marketing
- Board Training/Retreat
- Student transportation
- Professional Development



Long Term Planning

• **School**

- ESSER Funds
- Enrollment trends
- Facility costs
- Leadership & staff transitions
- Board Leadership
- Universal PreK
- Community responsiveness
- New programming

• **External Factors**

- Neighborhood demographics
- State enrollment trends
- New schools
- State Funding vs Local Funding
- Local School District Board – position on charters, future Mill Levy Override and Bond elections



22-23 School Budget Requirements

Board-approved school budgets are due to CSI on June 30th.

- Budgets must include all statutory requirements and be submitted along with a signed appropriation resolution.
 - State budgeted funded pupil count (FPC)
 - Detail revenues, expenditures and break out required reserves.
 - Disclose what portion of current fund balance will be used during the year.
 - Public notice of proposed budget within 10 days of submission.
 - Meet all Uniform Budget requirements.
- CSI online resources: <https://resources.csi.state.co.us/budget-process/>
- CDE Financial Policies and Procedures: <https://www.cde.state.co.us/cdefinance/fpphandbookfy20-21>



School Finance Training Opportunities

- [CSI Financial Oversight training module](#)
- **Colorado Association of School Business Officials (CASBO) Annual Conference**
- May 4-6, 2022 | Colorado Springs
- Pre-conference session *"School Finance 101 and Beyond"*

[Registration Now Open](#)

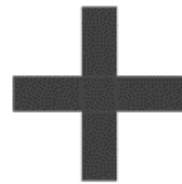


Strategic Planning

School boards should be engaging in strategic planning.



Comprehensive understanding of the current status of the school academically, financially, operationally and culturally



Clear vision for where it would like the school to be in the future



Strategic Plan Goals

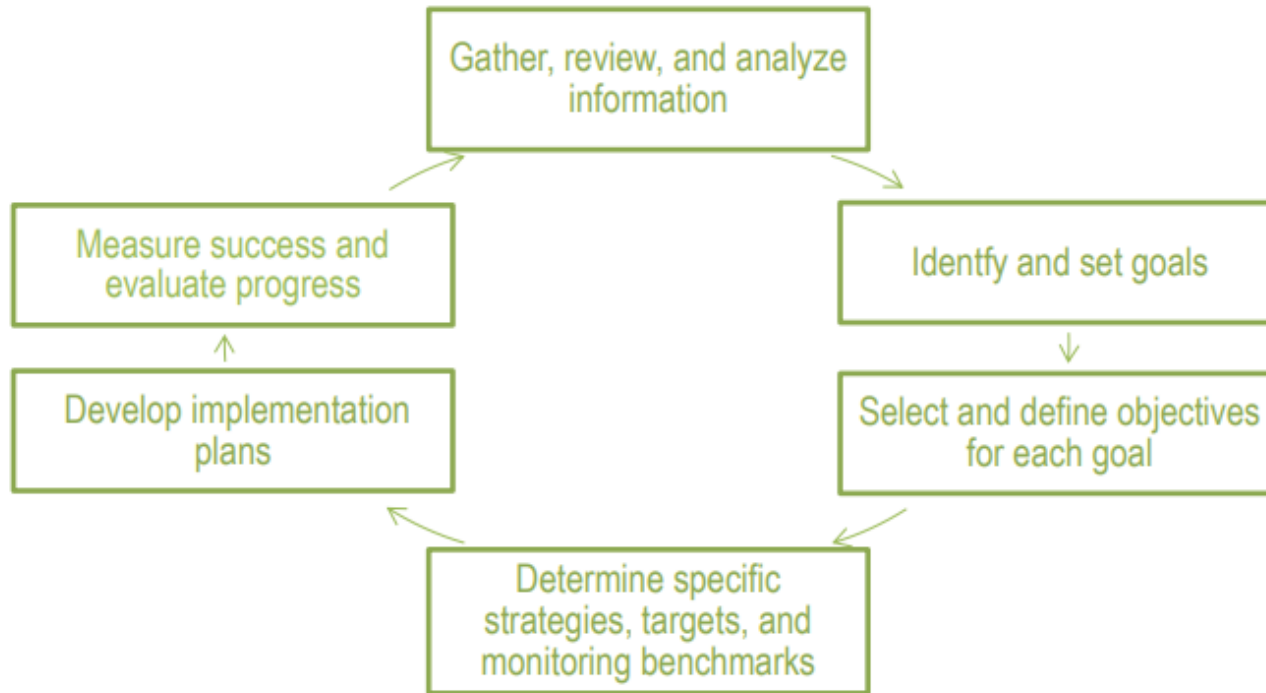
The main goal is to improve organizational effectiveness by utilizing a systemic approach to monitoring actions and results and making adjustments when necessary.

- The strategic plan may include 3-5 major goals
 - Include finance, student performance (academics), and operations.
 - The remaining two goals should focus on specific areas the board identifies as critical to the school fulfilling its mission.





Strategic Planning



- [Strategic Planning Guide for Charter School Boards](#)
- CLCS offers Strategic Planning & Facilitation Support



Board Retreat

School boards should be planning for a board retreat.

- Plan now (if not already planned)
- Full day – usually weekends, location?
- Consider the needs of your school leader when scheduling your retreat:
 - When does school begin?
 - Think of the professional development schedule that occurs before school starts.
 - What are the expectations for the Head of School for the retreat?
 - Are you going to include other staff who are part of the leadership team?



Possible Retreat Topics

- Strategic plan
- Governing board needs assessment
- School leader evaluation process
- Impact on recruiting qualified board candidates
- Alignment with feedback from annual surveys/SWOT etc.
- Effective governance practices
- Separating what is board work and what is staff work and avoiding boards tendencies to micromanage daily operations
- Preparing for charter renewal processes
- Keeping the board focused on school achievement, operational effectiveness and financial results
- Understanding the State's Accountability System and CARS
- Review of the most recent school year – accomplishments and areas for improvement
- Review foundational documents
- Policy review/development



School Leadership Development Opportunities

- [Administrator Mentoring Cohort \(AMC\)](#) and [Induction Programs](#) for new and aspiring charter school administrators

- **CSI Cohorts**
 - [Year 1 Cohort](#)
 - [Continuous Improvement Collaborative](#)





Annual Nondiscrimination Training

- State Rule requires that charter schools conduct annual training on nondiscrimination laws to employees and board members
- 25-minute webinar developed by Education Board Partners for CDE Schools of Choice Unit
- Accessible for free on CSI, CDE, and League websites
 - To receive credit/confirmation, access through the League: www.coloradoleague.org/alltrainings



CSI Governing Board Supports

Resources & Training



CSI Governance Resource Library

School Board Governance Library

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CSI Orientation Modules for School Board Members



CSI SCHOOL
ACCOUNTABILITY



UNDERSTANDING THE
CSI-SCHOOL
CHARTER CONTRACT



CSI COMPLIANCE
MONITORING



CSI FINANCIAL
OVERSIGHT



CSI SPECIAL
POPULATIONS
OVERSIGHT

<https://resources.csi.state.co.us/orientation-for-new-board-members/>

School Board To Do List

1.

CONTINUE ONGOING LEADER REVIEW/FEEDBACK

[School Leader Evaluation Toolkit](#)

2.

CONSIDER STRATEGIC PLANNING & RETREAT NEXT STEPS

[Resources](#)



Poll – May Training Topic





Thank You!