



August (Fall)

- [Training and on-boarding](#)
- Recruit new members, elect chair and co-chair
- Review [school rating](#) and [data](#)
- Review budget priorities for the year
- Review and provide feedback on UIP
- [Review family engagement activities and indicators](#)
- Set focus areas for the year
- Develop board reporting strategy

November (Winter)

- Review progress implementing UIP
- Review family engagement activities and indicators
- Review data associated with SAC focus areas
- Create board update
- Discuss strategies to increase family partnership
- K-3 schools: [discuss family engagement in literacy development](#)

February (Spring)

- Review progress implementing UIP
- Review plan/provide input for [updating UIP](#)
- Review mid-year data; interim data, survey data, etc
- Create board update
- 9-12 schools: [discuss family engagement with ICAPs](#)

May (Summer)

- Create SAC recruitment plan as needed
- Develop or adjust [SAC bylaws](#) as needed
- Provide feedback on first draft of UIP for upcoming year
- Set meeting schedule for next year
- Coordinate with school and other parent organization on summer plan for family engagement
- Final board update
- Review budget priorities for upcoming year

Additional Resources: [CDE SAC Timeline](#), [SAC Responsibilities Inventory](#), [CDE Family School Community Partnership](#)