

Section 504 Plan Review Training

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Please fill out the poll questions after you have entered the meeting.





Welcome





Facilitation Notes



Cameras are optional.



Please type your questions in the chat.



There will be set times within the presentation to answer questions.



Section 504 Plan Review Process

- Email me **one** SASID by December 18th
nickstachokus@csi.state.co.us
- In the email heading/subject, please write “SASID for Review.”
- Do not include any student names in the email and/or attach plans.
- CSI will review the plan using your student information system.
- Feedback will be sent to your school by February.



Plan Review Questions

CSI Section 504 Resource Page

<https://resources.csi.state.co.us/504/>

Section 504 Review Checklist

<https://resources.csi.state.co.us/wp-content/uploads/2020/12/Section-504-Plan-Review-Checklist.pdf>

Section 504 Manual

password: csi504

In the CSI Section 504 Manual, pages 22 through 25 provide the reasoning behind why the questions were selected for the plan review.





Notification: School followed appropriate procedures for notifying the guardians with the Section 504 processes.

Notifications include:

Parent contact information

The reason for the meeting and/or school action(s)

Date of the meeting

Page 44 of the CSI Section 504 Manual has a sample Notice of Meeting form.





Evaluation: School followed appropriate procedures for a Section 504 Plan evaluation of eligibility.

Team members were multidisciplinary and includes parents, teachers, students (when appropriate), and other necessary personnel.

The eligibility team was made up of a group knowledgeable persons about the child, the meaning of the evaluation data, and the placement options.

The evaluations drew from a variety of sources so that the possibility of error was minimized and sources of evaluative information were listed.


Tests and other evaluation materials included those tailored to evaluate specific areas of educational need and not those merely designed to provide a single intelligent quotient.

The information obtained from the evaluations was documented and considers all significant factors related to the student's disability.

The identified area of difficulty represents a substantial limitation on a major life activity.

A summary of evaluation was included and captures results from all evaluation sources.

A determination of protection of rights under Section 504 was included.







Accommodation Plan: School followed appropriate procedures for Section 504 plan accommodations and/or services

The duration of services and accommodations were listed.

A periodic review/assessment occurred at least annually, and the date of the next review was listed.

The accommodations and services provided were clearly explained.

The accommodations and services provided address the student's identified area of difficulty and needs.

The plan identifies the area of physical and/or mental impairment that substantially limits one or more major life activities.

Parent permission for service provision was obtained before services were provided.

The provision of services decision was made by a multidisciplinary committee.

The Section 504 team was made up of a group knowledgeable persons about the child, the meaning of the evaluation data, and the placement options.





Quick Reminders

How has your school team assessed the students on 504 plans access and progress this school year?

Have the students on Section 504 plans consistently accessed their education while online? (What evidence and/or documentation do you have for this?)

How is the school documenting implementation of accommodations and school communication with parents?

How have teachers been made aware of each student's 504 accommodations?

What has been different about the school's Section 504 processes for those students who have decided to do remote for the school year?

How is the school documenting implementation of accommodations and school communication with parents?



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My Contact Info:

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Training Survey:

https://docs.google.com/forms/d/e/1FAIpQLSfbgqvppkipKfsyhqYHAQkRwSYPgW42hzkmMtcnotx_Ji6uGAg/viewform?usp=sf_link