DATE

Dear PARENT/GUARDIAN NAME:

NAME OF SCHOOL’s Gifted Education Team completed the evaluation process for STUDENT NAME on DATE . The Team reviewed a complete body of evidence to ensure that your child receives the educational services which best match their abilities. Data collected in the body of evidence included cognitive testing results, state and interim achievement test results, teacher observation data, parent observation data, and academic performance data.

We are pleased to inform you that your child meets the statewide criteria to be identified as gifted in the following area(s):

AREA(S) OF IDENTIFICATION

This means your child possesses a demonstrated ability in this area to perform beyond what is typical of same-age peers and requires special provisions to meet their educational programming needs.

Meeting the needs of gifted students requires parents and school staff to work together to provide appropriately challenging educational opportunities. An Advanced Learning Plan (ALP) will be developed for your student to include services that compliment your child’s individual needs, interests, and abilities. The student, parents, classroom teacher and gifted education lead comprise the ALP Development Team.

Due to our current COVID-19 situation, we will not be developing an ALP for the distance learning environment. NAME OF SCHOOL’s gifted education lead will contact you in early September to schedule a meeting to develop the ALP for the 2020-2021 school year.

If you have any further questions, please call NAME OF GIFTED LEAD at PHONE/EMAIL.

Sincerely,

The NAME OF SCHOOL Gifted Education Team

LIST STAFF MEMBER NAME AND JOB TITLE/ROLE