



CTA Financial Report





Colorado Technical Act (CTA)

CRS 23-8-101

School districts conducting any course of career and technical education, approved by the State Board, are entitled to **career and technical education program support** from funds appropriated by the general assembly.



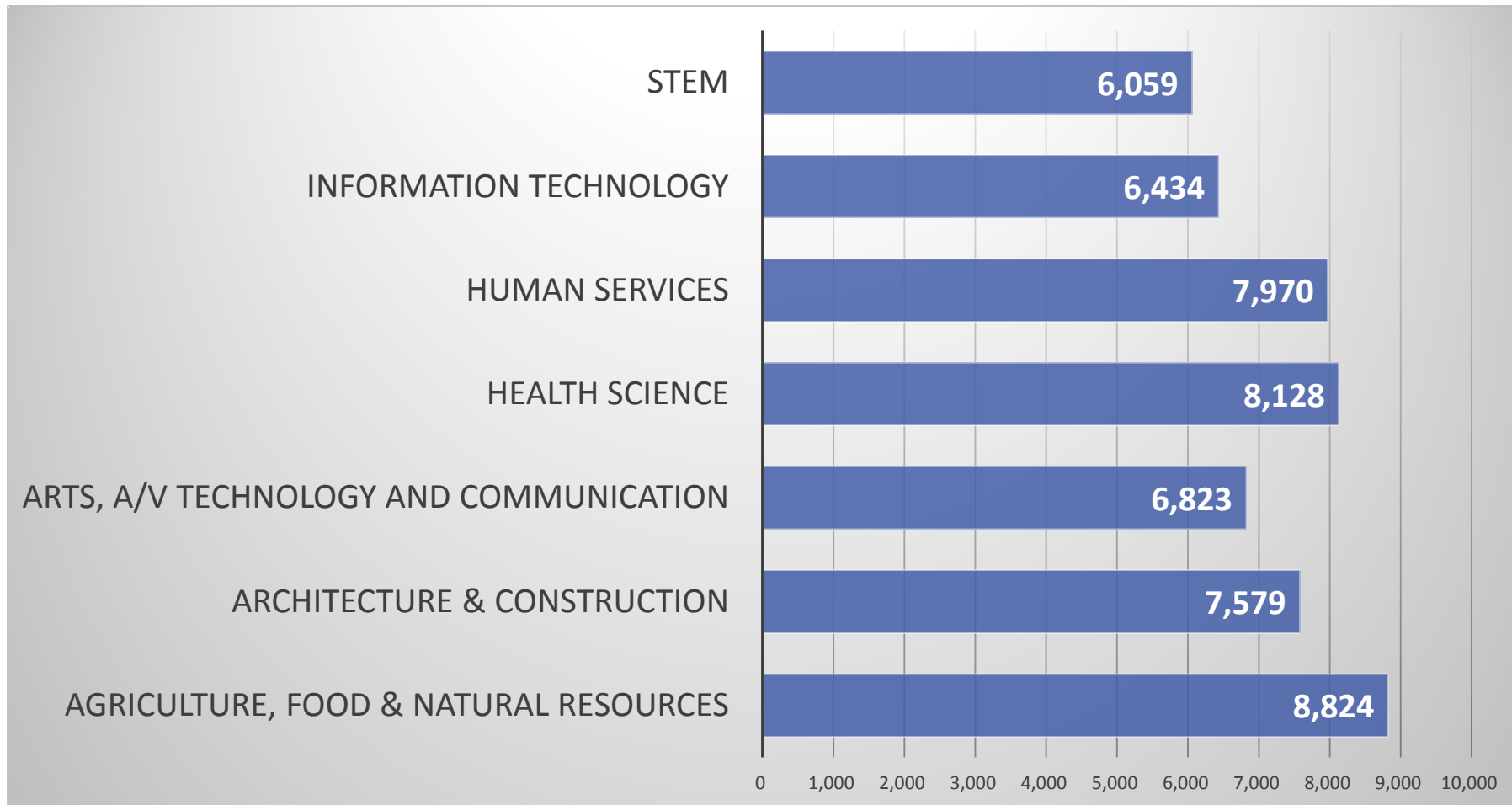


Purpose of CTA Funding

- Support secondary schools that are investing in Career & Technical Education
- Recognize that CTE courses are more expensive than general education courses
- Reimburse a portion of excess cost of CTE
- Formula Funding



Statewide Program Cost per Student FTE





CTA Statistics - Statewide

Total Program Expenses Reported

- FY18 = \$123,580,331
- FY17 = \$116,520,500
- FY16 = \$105,035,512

Total Funding From CTA

FY18 = \$26,875,279
FY17 = \$26,164,481
FY16 = \$25,639,363

20 -25%
Reimbursement





Funding Requirements

- Active CTE Program approved by CCCS
- Courses appear on the program approval
- Course is taught by a CTE credentialed instructor
- CTE data is reported annually
- Program assurances are in place





CTA Eligible Expenses

ALLOWABLE

- Instructional Costs
 - CTE Instructors
 - Paraprofessionals in CTE
 - Substitutes Equipment (>\$5,000 per unit)
- Supplies
- Contract Costs

UNALLOWABLE

- Perkins Funded Activities
- Expenses covered by other grants
- General Education costs
- Administrative costs, unless CTE credentialed



Instructional Cost

- Salary of credentialed instructor for the percent of time in approved CTE courses
 - Report teacher schedule (CTE vs. non-CTE)
 - Report number of students enrolled (last day of course)
 - Online system calculates the CTE percentage
- Benefits at 30% of salary
 - Online system calculates
- Paraprofessionals for the percent working with the CTE instructor in a CTE course
- Substitutes
 - Report sick/annual leave separate from CTE related absences



Preparing for the Report

HR Related

- CTE Credentials match program and NOT expired
- Instructor Schedules – CTE vs. Gen Ed
- Substitute Days and Types





Preparing for the Report

Program Related

- Program Approvals
- Master Schedule
- CTE Course Enrollment #s (last day of grading period)
- Verified list of students that earned credit in contracted CTE courses



Preparing for the Report

Finance Related

- General ledger for supplies
- General ledger for equipment
- General ledger for contracted expenses
- General ledger for substitutes
- Payroll records





CTA Reporting Site

https://cta.cccs.edu/login_normal.aspx

- Opens July 1st
- One login per school

- Sandbox for practice is open now
- Data will not transfer to the real system

Deadline: August 16th

COLORADO COMMUNITY COLLEGE SYSTEM
Career and Technical Act

2018
Career and Technical Act Fiscal Reporting Site

Welcome to the Career Technical Act Fiscal Reporting website!

This website is to be accessed by authorized personnel only and should be used solely for access or use of this computer system may subject violators to criminal, civil, and/or federal law. This website is subject to monitoring. You must have an assigned user id and password to access this website.

If you need an accessible version of completing this report please contact the CTA manager at cta@cccscolorado.edu

If you have questions about the reporting processes please contact Jacquie Geiselman at Jacqui.Geiselman@cccscolorado.edu.

Your user ID, date, and time of login to this web site will be recorded.

All passwords have been changed for FY2018! Use the "Forgot Password" link to get your new password.

IMPORTANT NOTE - In order to claim instructional costs, you must have access to the VE-135 Data Collection web site! Remember that only access to the VE-135 Data Collection web site.



CTA Reimbursement

- CSI reviews and submits to CCCS August 30th
- CCCS validates and requests signatures
- Report is an ESTIMATE
- December 31st : CCCS mails Q1&Q2 check to CSI
- March 31st : Q3 check to CSI
- June 30th : Q4 check to CSI
- Upon receipt CSI creates payment to the school (within 5 business days)