

Federal Program Employee Certification Form

FUNDING CERTIFICATION FORM

Instructions: Employees working entirely on a single cost objective during the report period are required to complete this certification form prior to reimbursement. This certification must be signed by the employee and a supervisor. The form must be made available to state and federal auditors upon request.

Purpose of Form: OMB Circular A-87 requires employees who are compensated by federal grant dollars and work solely on a single award or cost objective to submit a certification that the employee worked solely on that program for the period covered by the certification.

Location:

Contact Person:

Time Reporting Period:

Beginning:

Ending:

I certify that 100% of my work time during this time period was spent on the federally funded program listed below:

Employee Name	Position	Cost Objective Funded by

Employee Signature

Supervisor's Signature

Printed Name

Printed Name

Date

Date