

Data Submissions Boot Camp Virtual Series

The CSI Data Submissions Team is excited to share its reimagined, Data Submissions Boot Camp Virtual Series! This series seeks to ensure that school data contacts receive training to support their successful completion of data submissions responsibilities in the coming year. The training series will include a mix of self-paced training modules, embedded performance tasks, and live office hours.

1. Self-Paced Training Modules

Contacts can use the matrix below to identify which modules are required (R) based on years of experience (new vs. returning). Contacts as well as other school staff are encouraged to review other modules as time permits and based on relevancy. Each school's data submissions contact will be required to submit an online assurance form following the virtual series, confirming participation in all required modules.

All training modules will be released on the Data Submissions Boot Camp webpage:
<https://resources.csi.state.co.us/data-submissions-bootcamp/>.

Module	Week of Module Release	New Data Submissions Contacts*	Returning Data Submissions Contacts
The Data Submissions Process: Step 1-5	July 21	R	
New Support Initiatives for 2020-21	July 21	R	R
Data Submissions Resources	July 28	R	
SIS Supports	July 28	R	R
SASID/EDID Request Process	August 4	R	
Free and Reduced-Price Lunch Overview	August 4	R	R

**Schools receiving Tier 2 supports are required to follow the New Data Submissions Contacts training path above. Schools receiving Tier 2 supports were notified via email on 7/15/20.*

2. Embedded Performance Tasks

Some training modules may include optional or required performance tasks or quizzes to check for understanding and to practice essential skills.

3. Live Group Office Hours

The CSI Data Submissions Team will be available for school data contacts to address questions/gain clarity on training module topics from the previous week's training modules and performance tasks as well as to hear about the modules that will be released for the coming week.

Group Office Hours are scheduled for Tuesday, July 28th from 9-10AM and Tuesday, August 4th from 9-10AM. Contacts can access Office Hours via Zoom:

<https://us02web.zoom.us/j/82622271858?pwd=ZFhkbWtSY1NyZ3lzTi8xTTJQbVpWdz09>

Certificate of Participation / Continuing Education Hours

Once all applicable required training modules, performance tasks, and/or quizzes have been completed (and no later than August 21st), a school's data submissions contact should complete the **2020-21 Data Submissions Boot Camp Assurance** (<https://forms.gle/YVGq8km7BsBNsGjs8>). Doing so will confirm participant completion of required, beginning of the year data submissions training as well as automatically send participants a certificate of completion, which can be used towards continuing education hours, if applicable.