

School Nursing and Health Program Plan

Michael McManus

- Career Pathways and School Programs Coordinator
- michaelmcmamus@csi.state.co.us



School Nursing and Health Program Plan

Purpose

- Will guide the development of school's plan for the administration of School Nursing and Health program.
- Designed to be an internal reference guide onboarding and training for school staff, as well as a point of reference for CSI.
- Can be modified as School Nursing and Health programming changes and adapts to school and student needs, and all changes must still meet state, federal and local rules and requirements and any change must be communicated to the CSI Career Pathways and School Programs Coordinator.



Completing School Nursing and Health Program Plan

Program Plan Responsibilities

- **CSI**
 - **Ensure CSI school compliance to federal and state school nursing and health requirements**
 - **Provide resources and support to schools as they develop and maintain School Nursing and Health Program**
- **CSI Schools**
 - **Complete School Nursing and Health Program Plan During “Year 0” planning**
 - **Adapt School Nursing and Health Program as school changes**
 - **Update CSI’s Career Pathways and School Programs Coordinator with changes to School Nursing and Health Program**



Program Plan Requirements

Human Resources

Section 1: School Nurse Qualifications

- A plan to provide adequate, qualified staff to meet the needs of all students.
- A plan to ensure adequate training for school nurse.

Section 2: School Nurse-to-Student Ratio

- Identify the number of school nursing staff appropriate for student population.

Section 3: Delegation of School Nurse Duties

- Identify the need to delegate school-nursing duties to school-based staff.
- A plan to evaluate the performance of school-based staff to whom school-nursing duties have been delegated.

Nursing/Health Office Procedures

Section 1: Immunizations

- Description of your school's procedure for collecting and submitting immunization records.

Section 2: Screenings

- Description of your school's procedure for collecting and maintaining health screening records.

Section 3: Medication Administration

- Description of your school's procedure for the administration of prescription and over-the-counter medication to students.

Section 4: Infectious and Communicable Diseases

- Description of how school will identify a possible link between high rate of absenteeism and infectious or communicable diseases.



Program Plan Requirements

Nursing/Health Office Procedures (Continued)

Section 5: Student Health Care Plan

- Description of how students with health care needs will be identified.
- Description of how health care plan needs are met during field trips, extracurricular activities, ect.

Section 6: Communication to School Community

- Description of how your school will communicate health-related policies, procedures, and other information to the school community?

Student Wellness and School Safety

Section 1: Behavioral and Mental Health

- Description of the role school nurse will play in supporting the behavioral and mental health of students.
- Identification of any other resources available to students to support behavioral and mental health .

Section 2: School Safety and Emergency Preparedness

- Identification of who will create student safety-related policies and procedures.
- Identification of the role school nurse will play in student safety-related policies and procedures.



Completing School Nursing and Health Program Plan

Resources to assist in the completion of School Nursing and Health Program Plan

- [Colorado Department of Education \(CDE\) Office of School Nursing and Health](#)
- [CDE Essential School Health Services Guidelines](#)
- [CDE Recommended School Health Manual Documents](#)
- [Colorado League of Charter Schools School Nurse Resource](#)

Human Resources

Section 1: School Nurse Qualifications

- [CDE Professional School Nursing Resources](#)
- [School Nurse Licensure requirements](#)
- [School Nurse Mentor Program](#)
- [School Nurse Professional Development](#)

Section 2: School Nurse-to-Student Ratio

- [National Association of School Nurses Recommended School Nurse-to-Student Ratio](#)

Section 3: Delegation of School Nurse Duties

- [CDE Delegation Resources](#)



Completing School Nursing and Health Program Plan

Nursing/Health Office Procedures

Section 1: Immunizations

- [CDE School Immunization FAQ's](#)
- [CDE School Immunization Resources](#)
- [CO Dept Public Health Immunization Exemption Resource](#)

Section 2: Screenings

- Required [Vision](#) and [Hearing](#) Screening Resources
- [CDE Screening Resources](#)



Completing School Nursing and Health Program Plan

Nursing/Health Office Procedures (continued)

Section 3: Medication Administration

- [CDE Medication Administration Guidelines](#)
- [CDE Medication Administration Training and Resources](#)

Section 4: Infectious and Communicable Diseases

- [Infectious and Communicable Diseases in School Settings](#)
- [CDE Infectious and Communicable Disease Resources](#)
- [Local Public Health Departments](#)

Section 5: Student Health Care Plan

- [Health Care Plan Development Process](#)
- [CDE Healthcare Plan Resources](#)
- [School Nursing and Special Education](#)



Completing School Nursing and Health Program Plan

Student Wellness and School Safety

Section 1: Behavioral and Mental Health

- [School Nurse Role In Behavioral and Mental Health](#)
- [CDE Resources](#) for [Mental](#) and [Behavioral](#) Health
- Colorado School Safety Resource Center [Mental and Behavioral Health Resources](#)

Section 2: School Safety and Emergency Preparedness

- [Colorado School Safety Resource Center](#)
- [CDE Emergency Care and Disaster Planning Resources](#)