

CTE Data Reporting

VE-135 & VE-130 Data Submissions to the
Colorado Community College System



Agenda

- Purpose of Collection & Data Uses
- 3 Types of Reports
- Annual Reporting Calendar
- Navigating the data collection website
- Resources on CSI's website





Purpose

To collect demographic and programmatic information about CTE students in order to determine funding allocations and evaluate program quality

Required by:

- Colorado Career and Technical Act (CTA)
- Carl D. Perkins Career and Technical Act (Perkins)





Specific Uses

- Calculate federal Perkins funding allocations
- Generate the annual statewide and institution level Perkins performance metrics
- Generate the 5-year trend reports used in CTE program approval process
- Generate the legislative CTA Annual Report
- Determine Civil Rights monitoring visits

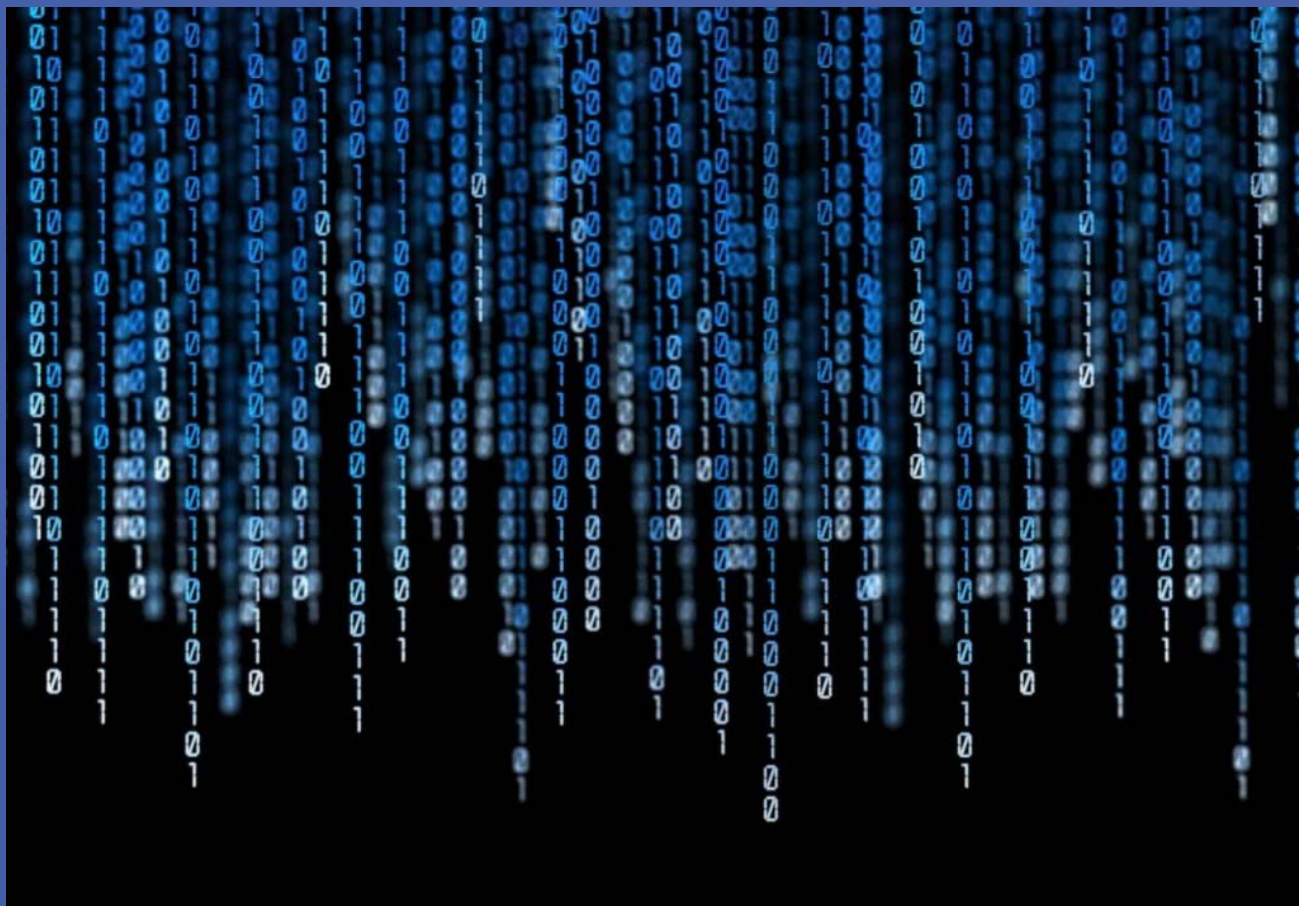




Who collects the data?

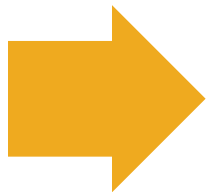
- Each CSI school is responsible for data entry into the Student Information System (SIS)
 - Infinite Campus
 - PowerSchool
- Demographics Fields are the same as October Count
- Additional CTE fields are required
- Reports are submitted to Colorado Community College System (CCCS) through the VE-135 website <https://ve135.cccs.edu/login.aspx>
- Each school will have one user account. CSI will also have an account for each school.





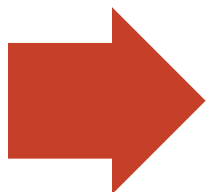
What data do we collect?





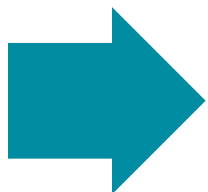
Active Teacher (VE-130)

School submits information on the credentialed instructors teaching in each active CTE program.



Student Enrollment (VE-135)

School submits demographic data on students enrolled in CTE and indicates whether the student is a “concentrator” or “completer”. (Middle school programs only submit demographic data.)



Student Follow Up (VE-135 Follow Up)

School surveys prior year completers and submits data on student activities since completion. (only high school programs)





Reporting Year at a Glance

2018 - 2019

July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
29	30	31				

Finalize 1718 Active Teacher and Student Enrollment

August

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15

January 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12

February

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9

Conduct Follow-Up on 1718 Completers

Begin updating 1819 Active Teachers as needed

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15

Compile & Submit 1819 Student Enrollment

Finalize 1819 Active Teachers





Active Teacher (MS & HS)

Data Collected

- One report for each active program
- Links credentialed teacher to program
 - EDID number
 - Last, First, Middle
 - DOB
 - Work phone
 - Work email
 - Full- or Part-time status
 - Program level
 - Program ID

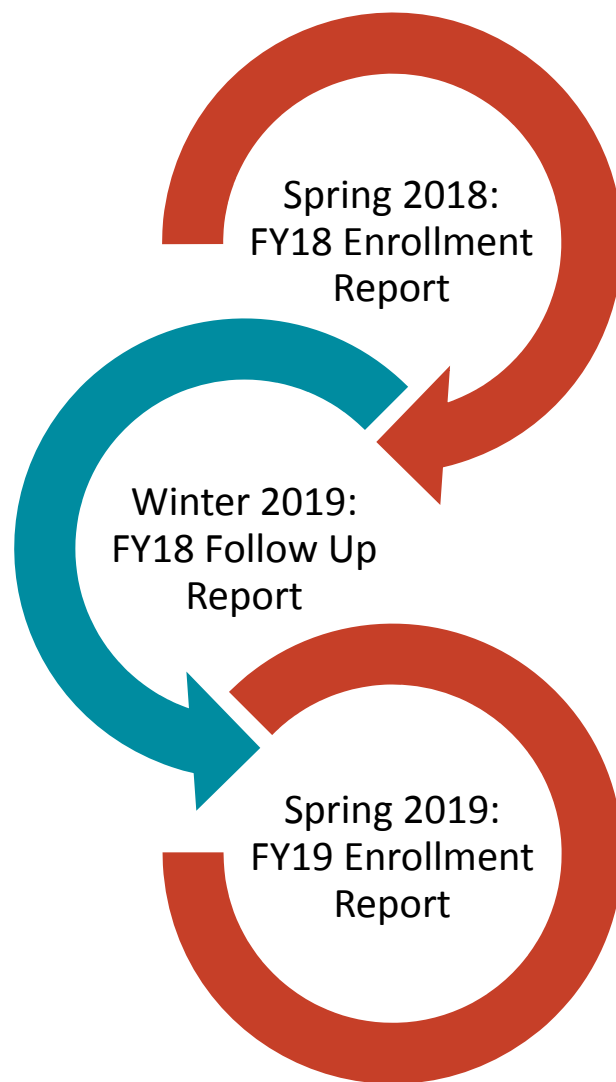
Critical Dates

- Mid-late December VE-130 website opens
- Check active teacher rosters and update as needed throughout the year
- **July 12: CSI deadline for schools to complete reporting**
- CSI will spot-check data against CDE HR report and CTE credential.
- CSI may require data corrections if errors are found
- **July 29: Deadline to complete corrections**
- Maintain records that provide backup for the data submitted for 7 years





Student Data Process





Student Enrollment (MS & HS)

Data Collected

- One report for **each active program**
- Report on any **student who passed a CTE course** listed on your program approval during the school year
 - **Demographics** (similar to October Count Student Demographic data)
 - **Completer** – a student who meets the completer definition on your program approval (usually requires passing two semesters of CTE coursework)
 - **Concentrator** – a student who has passed $\frac{1}{2}$ of the approved completer definition (usually one semester)
- Demographics pulled directly from SIS
- Verify completer and concentrator status against transcript

Critical Dates

- Early May VE-135 website opens
- **July 12: CSI deadline for schools to complete reporting**
- CSI will spot-check data against your school's student information system (SIS)
- CSI may require data corrections if errors are found
- **July 29: Deadline to complete corrections**
- Maintain records that provide backup for the data submitted for 7 years





Student Follow-Up (HS only)

Data Collected

- One report for each program that had completers in the prior year
- Survey of student activities between October and December 2018
 - Placement: Employed vs. Unemployed
 - Continuing Education
 - Military Service
 - Apprenticeship
 - Technical Skills License
- CSI resources

Critical Dates

- Begin surveying students no earlier than December 15th
- **March 15: CSI deadline for schools to complete reporting**
- CSI may ask for survey records to validate data
- CSI may require data corrections if errors are found
- **March 29: Deadline to complete corrections**
- Maintain records from follow-up surveys for 7 years





FY19 Reporting Year Checklist

November – December 2018

- Provide CSI your CTE Data Contact.
- Inform CSI if any of your CTE programs are NOT running this year. They will be placed on “inactive” status and you will not need to report data.
- Inform CSI if you do NOT have an appropriately credentialed instructor to teach your CTE courses. The program may need to be placed on “inactive” status.
- Add CTE fields to your SIS.
- Develop plan for data reporting (critical people involved, individual responsibilities, process for ensuring data is correct, decisions about what will serve as back-up documentation for audit purposes)

December 15, 2018 – March 15, 2019

- Conduct **follow-up** surveys for last year’s completers. Submit follow-up data **no later than March 15th** (CECFC and New Legacy).
- Begin updating VE-130 **active teachers** (and continue as needed **until July 12th**).

April – July 2019

- April 1**: Last day to submit **new programs approvals** for FY20.
- Prepare and submit **enrollment** data for current year active programs by **July 12th**.



VE-135 & VE-130 Website



Learning that works for Colorado

CTE™ VE-135 & VE-130 Data Collection

[CTE Home](#)

[CCCS Home](#)

[Program Approval](#)

[CTE Reports Page](#)

[Contact Us](#)



2017-2018

CTE VE-135 and VE-130 Data Collection Login

Welcome to the Colorado CTE Data Collection website for reporting of the VE-135 enrollment and follow-up data and VE-130 active teacher data!

Message Update September 4, 2018

VE-130 active teachers reporting is closed for the 2017-18 academic year. The deadline was July 31, 2018.

VE-135 enrollment reporting is closed for all schools and colleges. The secondary and middle school deadline was July 31, 2018 and the college deadline was August 31, 2018. Thank you for reporting your data and have a great 18-19 school year!

VE-135 follow-up reporting is closed. The deadline was March 31, 2018.

Warning: This website is to be accessed by authorized personnel only and should be used solely for official state business. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. Inappropriate use may subject violators to criminal, civil, and/or administrative action. All use of this website is subject to monitoring. You must have an assigned user id and password to access this website.

If you are having trouble logging in, please try using a different browser (Firefox, Internet Explorer, Edge, Safari or Chrome) or **try using Incognito, Private Browsing or InPrivate modes. Also try deleting your browser's cookies.**

If you are unsure about the login process or have questions about the reporting processes, please contact Lauren Victor at 303-595-1527 or Lauren.Victor@cccs.edu.

Your user ID, location, browser information and date and time of login to this web site will be recorded.

User ID(not an email address): [I forgot my User ID](#)

Password: [I forgot my password or it is expired](#)

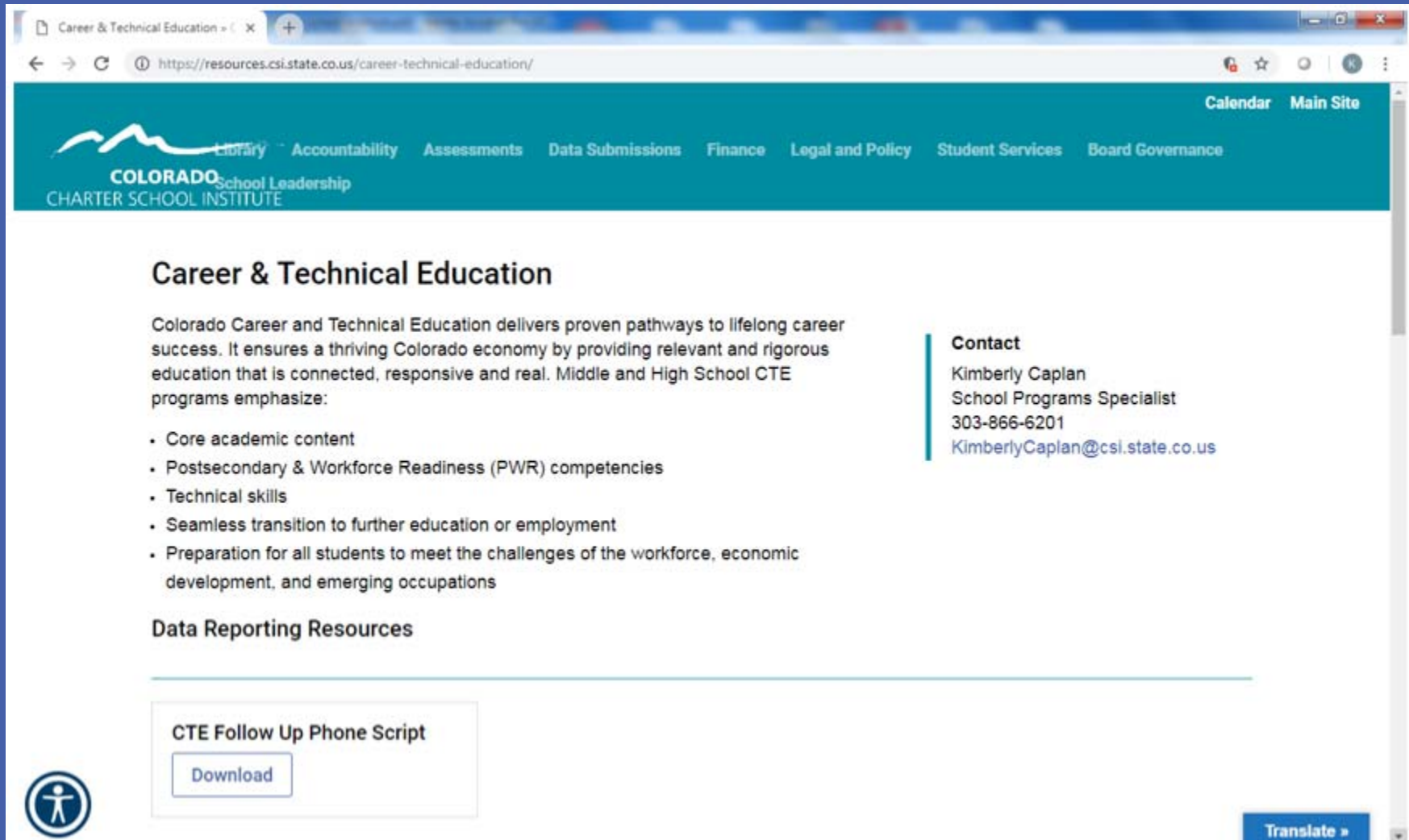
[Login](#)

[Problem logging in?](#)

[About Accounts](#)

<https://ve135.cccs.edu/login.aspx>

CSI Resource Website



The screenshot shows a web browser window displaying the CSI Resource Website. The browser's address bar shows the URL: <https://resources.csi.state.co.us/career-technical-education/>. The website header is teal and features the Colorado School Leadership Charter School Institute logo on the left and navigation links for Library, Accountability, Assessments, Data Submissions, Finance, Legal and Policy, Student Services, and Board Governance on the right. Below the header, the main content area is white. The title "Career & Technical Education" is prominently displayed. A paragraph describes the program's goal of providing proven pathways to lifelong career success. A bulleted list outlines the program's emphasis on core academic content, PWR competencies, technical skills, seamless transitions, and workforce preparation. To the right, a "Contact" section lists Kimberly Caplan, School Programs Specialist, with her phone number and email address. Below this, a "Data Reporting Resources" section includes a box for a "CTE Follow Up Phone Script" with a "Download" button. A "Translate" button is visible in the bottom right corner of the page.

Calendar Main Site

Library Accountability Assessments Data Submissions Finance Legal and Policy Student Services Board Governance

COLORADO School Leadership
CHARTER SCHOOL INSTITUTE

Career & Technical Education

Colorado Career and Technical Education delivers proven pathways to lifelong career success. It ensures a thriving Colorado economy by providing relevant and rigorous education that is connected, responsive and real. Middle and High School CTE programs emphasize:

- Core academic content
- Postsecondary & Workforce Readiness (PWR) competencies
- Technical skills
- Seamless transition to further education or employment
- Preparation for all students to meet the challenges of the workforce, economic development, and emerging occupations

Contact

Kimberly Caplan
School Programs Specialist
303-866-6201
KimberlyCaplan@csi.state.co.us

Data Reporting Resources

CTE Follow Up Phone Script

Download

Translate »

<https://resources.csi.state.co.us/career-technical-education/>